

In accordance with the Quebec Act Respecting Access to Documents Held by Public Bodies and the Protection of Personal Information, Concordia University is required to obtain consent from current and former students in respect of requests for the release of personal information, including marshaling cards. This completed form authorizes the third party to collect the convocation marshaling card and guest tickets as well as academic regalia.

**THE PRINTED AND SIGNED COPY OF THIS FORM IS REQUIRED TO COLLECT ON BEHALF OF THE GRADUATE.**

**Student's Information** (please print)

Last Name*:
First Name*:
Maiden name (if applicable):
Concordia Student ID Number:
Date of Birth*:
Email Address and Telephone Number*:
Program of study and year of graduation (if applicable)*:

\*Required fields

**Third Party Information** (please print)

Last name*:
First name*:
Company/ Institution (if applicable):
Telephone Number*:
Email Address:

\*Required fields

To be completed by the student / former student:

**AUTHORIZATION TO PICK-UP A MARSHALING CARD, GUEST TICKETS AND ACADEMIC REGALIA:**

I (please print) \_\_\_\_\_, hereby authorize the above named person to pick-up my marshaling card, guest tickets and academic regalia (if applicable).

This authorization is only valid for the request made on: **Day / Month / Year** .

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

DD / MM / YY

**NOTE:**

- The University reserves it's right to verify the information provided herein and may, in cases that could not be satisfactorily authenticated, decline to allow a third party to pick a diploma on someone's behalf.
- The authorized third party must present valid photo I.D. when collecting the items.