SENATE

NOTICE OF MEETING

May 12, 2023

Please be advised that the next regular meeting of Senate of Concordia University will be held on Friday, May 19, 2023, at 2 p.m., in the Applied Science Hub Amphitheatre, 7141 Sherbrooke Street West (Room HU-125) on the Loyola Campus.

The Agenda and documents for the Open Session meeting are now posted on the Senate webpage.

Please note that Closed Session documents and discussions are confidential.

Members of the University community who wish to view the Open Session meeting are invited to go to HU-115. You will be admitted to the observers' gallery following the Closed Session meeting.

Karan Singh
Secretary of Senate

**AGENDA OF THE OPEN SESSION
OF THE MEETING OF SENATE**

Friday, May 19, 2023
following the meeting of the Closed Session
in the Applied Science Hub Amphitheatre, 7141 Sherbrooke Street West
(Room HU-125) on the Loyola Campus
and via Zoom Videoconferencing

Item	Presenter(s)	Action
1. Call to order	G. Carr	
1.1 Approval of the Agenda	G. Carr	Approval
1.2 Adoption of Minutes from the Open Session meeting of April 14, 2023	G. Carr	Approval
2. Business arising from the Minutes not included on the Agenda	G. Carr	
3. President's remarks	G. Carr	Information
4. Academic update (Document US-2023-4-D2)	A. Whitelaw	Information

CONSENT AGENDA

5. Tribunal Pool/Committee Appointments (Document US-2023-4-D3)		Approval
6. Committee Reports (Document US-2023-4-D4)		Information
7. Library Spectrum Report (Document US-2023-4-D5)		Information

8. Revisions to the Guidelines for scheduling examinations
(Document US-2023-4-D6)

Approval

9. Revisions to the Membership and Mandate of Senate Standing Committees (US-2023-4-D7)

Approval

REGULAR AGENDA

10. Canadian Graduate and Professional Survey　　　E. Diamantoudi　　Information

11. Academic Freedom Policy approval　　　A. Whitelaw　　Approval
(Document US-2023-4-D8)

12. Question period (*maximum 15 minutes*)

13. Other business

14. Adjournment　　　G. Carr

MINUTES OF THE OPEN SESSION
OF THE MEETING OF SENATE

Friday, April 14, 2023, at 2 p.m.
in the Norman D. Hébert, LLD Meeting Room
(Room EV 2.260) on the SGW Campus
and via Zoom video conferencing

PRESENT

Voting Members:

Graham Carr (Chair)	Larry Deck	David Morris
Leslie Barker	Effrosyni Diamantoudi	Catherine Mulligan
Matthew Barker (via Zoom)	(via Zoom)	Xavier Ottenwaelder
Sabine Bergler	Mary Esteve (via Zoom)	Ian Rakita
Dominique Bérubé	Mehdi Farashahi	Pat Riva (via Zoom)
Beverley Best	Annie Gérin	Pascale Sicotte
Catherine Bolton	Marina Ghali	Sofiane Tahar
Sally Cooke (via Zoom)	Fawaz Halloum	Kelly Thompson
Anne-Marie Croteau	Steve Henle	Craig Townsend
Fabienne Cyrius	Asli Isaaq	Guylaine Vaillancourt
Alexandra Dawson	Jordan Jerome-Pitre	Deeva Wazir (via Zoom)
(via Zoom)	Stefanie Tsi-Ying Lamothe	Anne Whitelaw
Selvadurai Dayanandan	Christopher Moore	Radu Grigore Zmeureanu
Mourad Debbabi	Peter Morden (via Zoom)	

Non-voting members: Philippe Beauregard, Paul Chesser, Stéphanie de Celles, Michael Di Grappa, Isabel Dunnigan, Nadia Hardy, Frederica Jacobs, Émilie Martel (via Zoom)

Also attending: William Cheaib, Sandra Gabriele, Lisa Ostiguy (via Zoom)

ABSENT

Voting members:

Nagendra S.A. Appala	Moshe Lander	Mireille Paquet
Adam Bouguila	Michael Lecchino	Thenmozhie Rajan
William Dickson	Sofia Lipari-Couture	Nachiketh R. Ravindra
Rebecca Kanida	Fuzhan Nasiri	Ahmadou Sakho

Non-voting members: Denis Cossette, Tom Hughes, Stefana Nita

1. **Call to order**

The President called the meeting to order at 2:11 p.m.

1.1 **Approval of the Agenda**

R-2023-3-5 *Upon motion duly moved and seconded, it was unanimously resolved that the Agenda of the Open Session be approved.*

1.2 **Adoption of March 17, 2023 Minutes**

R-2023-3-6 *Upon motion duly moved and seconded, it was unanimously resolved that the Minutes of the Open Session meeting of March 17, 2023 be adopted.*

2. **Business arising from the Minutes not included on the Agenda**

There was no business arising from the Minutes not included on the Agenda.

3. **President's Remarks**

The President's remarks are summarized as follows:

- G. Carr began by congratulating the Stingers women's ice hockey team for winning silver in the U Sports championship game. He noted their incredible accomplishment as defending champions to get to the gold medal match.

- Two weeks ago, there was an announcement of a gift of $1,400,000.00 over five years from Scotia Bank designed to support the academic success of Indigenous students, and also of international students in business. In the first case, the funding will create a Bridging Program by making the university experience more responsive to the diverse realities of Indigenous students with a view to better supporting their success. The other portion of the gift will support the C-Rise program in the John Molson School of Business, which is designed to better prepare international students for graduation and transition into the workforce upon graduation.

- The University's Muthukumaran Packirisamy was chosen to receive the Robert W. Angus Medal from the Canadian Society for Mechanical Engineering in recognition of outstanding contributions to mechanical engineering practice in Canada. This comes on the heels of his invention of Direct Sound printing being named a top scientific breakthrough of 2022 by *Québec Science*.

- G. Carr spoke about an event held earlier today which was hosted by the *Chambre de commerce du Montréal métropolitain*, where Concordia announced the first tangible step to achieve campus decarbonization by 2040 with the launch of Plan/NET-

ZERØ. The major source of gas emissions at the University are buildings (40%+), and this plan will focus not just on decarbonizing them, but on integrating energy use systems on each campus.

- This new initiative will look at the 80 buildings across 2 neighborhoods and on both University campuses and will work towards a living lab concept. The initiative will welcome collaborators from all sectors, including other universities. This aims to be a fantastic opportunity not just for research but for training, internships and the development of other academic programs. The plan aligns with the University's commitment to *Partenariat Climat Montréal.*

- This announcement brings to mind the commitment made by the Concordia Foundation in November 2019, to fully divest from coal, gas and oil, double its impact investing to 10% and convert the full portfolio to 100% sustainable investment. As of April 2023, the Foundation is on track to meet its commitments by the target date of 2025, having reduced its oil, gas, and coal investments to approximately 1% of the total portfolio and begun to increase its share in impact investing. He noted that no other university in Canada can make such a claim, and this only exemplifies that the University intends to honour the commitments that it is making as part of its Sustainability Action Plan.

- Finally, as the semester comes to a close, G. Carr wished everyone all the best for final exams and assignments.

4. **Academic update** (Document US-2023-3-D3)

A. Whitelaw announced the appointment of the new Dean, School of Health, Dr. Timothy Dye. She noted that Dr. Dye is a perfect fit as the inaugural dean, with an extraordinary research portfolio that complements the interdisciplinary work that will be undertaken by the various hubs in the School of Health. The President congratulated A. Whitelaw, D. Bérubé and the members of the selection committee for choosing a great candidate. A. Whitelaw informed Senate that the University will be welcoming Dr. Dye on August 15, 2023.

CONSENT

5. **Tribunal Pool/Committee Nominations** (Document US-2023-3-D4)

R-2023-3-7 *Upon motion duly moved and seconded, it was unanimously resolved that the Tribunal Pool and Committee appointments be approved.*

6. **Committee report** (Document US-2023-3-D5)

This report was provided for information purposes only.

7. **Revisions to the *Policy on the Ethical Use of Animals in Research and Teaching (VPRGS-13)* (Document US-2023-3-D6)

R-2023-3-8   *Upon motion duly moved and seconded, it was unanimously resolved that, following the recommendation of the Senate Research Committee, Senate approve the revisions to the Policy on the Ethical Use of Animals in Research and Training (VPRGS-13), as detailed in the attached Document US-2023-3-D6.*

REGULAR

8. Strategic Research Plan (Document US-2023-3-D7)

D. Bérubé introduced the item. The Senate Research Committee met on March 24, 2023 and unanimously approved the recommendation for the approval of the Strategic Research Plan by Senate. D. Bérubé explained that the version presented included now feedback that was received as part of the consultation process across the institution.

The plan aims to distinguish Concordia University among Canadian and international universities and identify key strategic areas as well as underlying principles that characterize our research ecosystem.

There was general very positive feedback from the community about the choice to organize strategic themes by challenges rather than by sectors and disciplines, allowing to showcase interdisciplinarity. She also reported that this version benefitted greatly from the feedback received on scientific terminology, allowing to better represent the complexity and subtleties of the different research approaches and areas.

D. Bérubé reported on the discussions during the Senate Research Committee and some concerns that were shared about such document, its use and its capacity to reflect inclusively the community. While all understood the importance of making choices as well as the limitation of length of the document, it was still considered that some sectors could not be as well represented. Some researchers considered that more attention should be given to the importance and presence of the humanities including the historical perspective in research and that the 'challenges' approach may look at research only through an applied prism. Nevertheless, all members of the committee felt that the document reflected well the institution, its strengths and its values and supported its final approval.

R-2023-3-9   *Upon motion duly moved and seconded, it was unanimously resolved that the Senate approve and adopt the Strategic Research Plan.*

9. Question period

There were no questions during question period.

10. Other business

There was no other business to bring before the Open Session.

11. Adjournment

The meeting was adjourned at 2:38 p.m.

K. Singh
Karan Singh
Secretary of Senate

Internal Memorandum

To: Members of Senate
From: Anne Whitelaw, Provost and Vice-President, Academic
Date: May 10, 2023
Re: Academic Update

As we end the 2022-23 Academic year, I want to thank all Senators for their participation in and contribution to university life. As teachers, researchers, administrators, students, technicians or support staff, you are part of what makes Concordia a university that fosters creativity and experimentation across so many fields. I wish you all a restorative summer.

Concordians have received significant recognition for their work in recent weeks. The John Molson Case Competition Committee, comprised of MBA students, secured three podium finishes at the International Business Ethics Case Competition. The competition is based on self-selected ethics-based research mandates. The ethical, legal, and financial implications along with a recommendation were analyzed and presented. The team focused on "How to manage AI-induced bias in hiring practices to avoid marginalization of already disadvantaged groups" The team placed judges in the role of the Society of Human Resource Management (SHRM) to present their solutions. Participants from North America, the UK, Europe, and Asia competed in this event. JMSB team members included Hiral Parekh, Himanshu Srivastava, Nishant Gaurav and Sridharan Vankeepuram, led by Tim Fields, senior lecturer and Miriam Roland Fellow in Business Ethics. The team placed in all three competitions: 90 seconds - 1st Place, 10 minutes - 3rd Place, and 25 minutes - 3rd Place.

A team of Concordia students won the Global Citizenship case competition organized by ENLIGHT, a network of nine European universities, for the project on reducing plastic waste in 3D printing. The Concordia students competed against other teams from Belgium, Canada, China, France, Ireland, Mexico, Spain and Sweden.

Nizar Bouguila from the Concordia Institute for Information Systems Engineering lead the Gina Cody School student team that brought home all three prizes at *Les anges du génie* competition. They brought home $11,500 after receiving the top prize of the competition, the Coup de Coeur Férique and the public's choice award.

Ryth Kesselring, an MFA student in Concordia's Department of Studio Arts, is the recipient of two prestigious awards for outstanding interdisciplinary practice: the Jorisch Family Artist Residency and Yvonne L. Bombardier Graduate Scholarship in Visual Arts. Her concentration is in fibres and material practices.

SAE Concordia's AeroDesign team placed 3rd in the Mission Performance and Overall categories at SAE International's competition in Florida this month. The student-led team presented their primary aircraft and successfully deployed a powered autonomous delivery aircraft while the PA was in-flight.

Concordia PhD candidates and Machine Agencies Research Group members Ceyda Yolgörmez and Joe Thibodeau were awarded an 8-week residency to work closely with a NAO robot. This residency was made possible through a partnership between Milieux and local organizations Goethe-Institut Montreal, Hexagram, and Eastern Bloc. Students will develop a research-creation project during the summer contributing to a multifaceted debate on artificial intelligence.

The School of Graduate Studies is celebrating this year's winners of Concordia's Science Captured Prize. From brain cells to polar bears, the competition allows grad students to showcase their research through a vibrant image.

The 2023 SSHRC Storytellers Challenge is well underway and Concordia has four Top 25 finalists in the competition. Concordia finalists include Clarissa Belleville (MA, Child Studies - With Thesis Option, Education), Richy Srirachanikorn (MA, Sociology - With Thesis Option, Department of Sociology & Anthropology), Felicity T. C. Hamer (PhD, Communication, Communication Studies), Étienne Lacelle (MFA, Studio Arts - Film Production, Mel Hoppenheim School of Cinema)

Adia Giddings started on May 1 as the second Black History Archives Student Resident in Special Collections. During this eight-week residency, she will explore the Black history and community archives preserved in Special Collections and conduct original, primary source research into the histories and contributions of Caribbean Canadian women.

Laura Pareja Conto, an MA student in Child Studies, has been recognized by the Fonds de recherche du Québec (FRQ). Her recent paper "Adolescents' Retributive and Restorative Orientations in Response to Intergroup Harms in Schools" has just been honoured with March's Prix Relève étoile Paul-Lajoie from the Fonds de recherche du Québec – Société et culture (FRQSC).

Qi Feng, PhD candidate in the Department of Building, Civil ad Environmental Engineering, has been recognized by the Fonds de recherche du Québec (FRQ). Her recent paper, "Transport of Microplastics in Shore Substrates over Tidal Cycles: Roles of Polymer Characteristics and Environmental Factors," has been honoured with February's Prix Relève étoile Louis-Berlinguet from the Fonds de recherche du Québec – Nature et technologies (FRQNT).

The Dean of Students office partnered with the Office of Sustainability and the LIVE Volunteer Centre to host the annual Engagement Awards Celebration. In all, 20 Concordians (students, staff and faculty) were honoured for going above and beyond in their exceptional service to Concordia.

Hassan Rivaz from the Department of Electrical and Computer Engineering received $250,000 from the Canadian New Frontiers in Research Fund to develop accurate and accessible techniques for diagnosing breast cancer.

Mirco Ravanelli from the Department of Computer Science and Software Engineering received a 2022 Amazon Research Award. He has received funds and Amazon Web Services credits for his research on empathetic conversational AI.

Muthu Packirisamy from the Department of Mechanical, Industrial and Aerospace Engineering has been selected to receive the 2023 Robert W. Angus Medal by the CSME Awards Committee. The Robert W. Angus Medal is awarded annually to a mechanical engineer for outstanding contributions to mechanical

engineering practice in Canada, including industrial innovation, technology commercialization and creativity.

Suong Van Hoa has been named one of the first Canada Composites Fellows by the Canadian Association for Composites Structures and Materials (CACSMA). The fellowship is a new award recognizing outstanding accomplishments in the field of composite structures and materials.

Myrielle Robitaille, an alumna of the MBA program, was nominated for University MBA of the Year (MBA universitaire de l'année) from the Association des MBAs du Quebec. Robitaille is the co-founder of Truxweb, an online platform that facilitates business relationships between shippers and carriers and reduces the time spent managing trucking shipments by 80%. In two years and during her MBA, she developed a new way of thinking about supply chains and logistics, and with the help of fellow MBAs who are still her colleagues today, she created what would become Truxweb. Her company quickly became known in the Canadian logistics sector as a reliable platform that truly meets the needs of the industry.

Graduates from Concordia's School of Cinema took home awards at the 2023 Canadian Screen Awards, including: Sara Mishara, Achievement in Cinematography for *Viking*; Miryam Bouchard, Golden Screen Award for Feature Film for *Two Days Before Christmas | 23 décembre*; and Aziz Zorombaé, who won Best Live Action Short Drama for *Simo*.

Naomi Frost is the Concordia Library researcher-in-residence for 2023/24. She will take up her appointment on September 1, 2023. Her research project "Remembering Democratic Kampuchea" focuses on a comparative analysis of intergenerational memory in three Cambodian diasporic communities: Montréal, Canada; Long Beach, U.S.A; and Melbourne, Australia. Her research explores how family narratives are, or are not, shared between generations, and how the 1.5 and second generation have learned, discovered, negotiated, retold, and shaped their own family and community histories.

On April 28, the results of the Canada First Research Excellence Fund were announced by the Honourable François-Philippe Champagne, Minister of Innovation, Science and Industry and Ted Hewitt, President of the Social Sciences and Humanities Research Council and Chair of the Canada First Research Excellence Fund Steering Committee. Concordia was awarded $123,160,035 for "Electrifying Society: Towards Decarbonized Resilient Communities", which combines university research and innovation with Indigenous, industry, private and public sector expertise to deliver integrated, affordable decarbonization solutions, focusing on electrification, including energy storage, transportation, energy systems, smart buildings, cybersecurity, and digital twins. A network of living labs actively encouraging citizen engagement will foster social adoption of innovations designed to accelerate Canada's path to net zero through 2030.

In the 2023 Association of University Presses Book, Jacket, and Journal Show, three Concordia University Press titles were recognized for design excellence. In the Scholarly Typographic category, the design by Scott Ponik for *Subject to Change: Writings and Interviews*, by Liz Magor, and the design for Sean Hendry's for *Arthur Erickson on Learning Systems*, co-published with the Canadian Centre for Architecture in the *Building Arguments* series were both recognized. In the category for cover design, the design by Sébastien Aubin, of OTAMI studio, for *Canada's Place Names and How to Change Them*, by Lauren Beck, received an award. Award-winning titles will tour Universities across Canada and the United States in 2023-24, including a display at Concordia University Library in early 2024.

The President's Task Force on Anti-Black Racism, in collaboration with the University Library, will soon fulfill another of its 88 recommendations. In the coming weeks, the new public art program, *Honouring Black Presence at Concordia*, which is a long-term initiative to celebrate the histories, presence, and futures of Black Concordians through the creation of ephemeral public artworks, will launch its first call for submissions. The program is expected to last approximately 12 years, during which there will be a total of 4 cycles of 3 years. Each cycle will showcase the work of a different artist/group of artists.

This summer, Dr. Darren Wershler, the interim director of the Milieux Institute, will be leading a two-week three (3) credit course on interdisciplinary research at Concordia University. The course will be co-taught with guest faculty Lori Emerson, Associate Professor of English at the University of Colorado, Boulder, and will introduce students to a range of contemporary critical and philosophical approaches to interdisciplinary research.

Concordia's new Core Technical Centre (CTC) offers fine arts students and faculty working on curriculum or research projects access to state-of-the-art fabrication equipment and technical expertise. The opening celebration took place on February 23. This summer the CTC will be home to two linked residencies, the CTC x Art Volt Residency / CTC x Sculpture.

Career Counselling and Educational Transitions (Student Success Centre) collaborated with PhD Career Connect to help 50 PhD students transition to industry jobs and access careers outside academia following their studies. Meetings with GradProSkills led to an expansion of last year's collaboration between our units. This year, a Career Counsellor facilitated workshops on career planning, succeeding with a PhD in a career outside academia, and working in French in Quebec.

Student Learning Services (Student Success Centre) held interactive exam review sessions for select MATH, ACCO, COMM, ECON and ESL courses. 2117 students attended these review sessions, which were facilitated by experienced peer tutors.

Due to growing interest from prospective graduate students from African nations, the graduate recruitment team offered region-specific virtual graduate information sessions for the first time in March, co-hosted by current graduate students from Ghana and Tunisia. Interest in these sessions was very strong, including 450 registrants for our Africa-wide information session and 52 for sessions offered specifically to prospects and applicants from North Africa.

SGS recruitment also travelled to Morocco for the first time to participate in recruitment fairs and information sessions aimed at prospects interested in studying abroad in English. These events were promoted by the Quebec trade commission as part of its efforts to support growing interest in studying in English in Quebec.

The Experiential Learning (EL) team offers an annual EL grant to support the creation of new EL opportunities for students. This year, $62,000 has been awarded to the recipients with 40 projects funded. The projects span all four faculties and consist of collaborations among students, faculty, staff, and external partners.

The second year of the EL team's partnership with the Business and Higher Education Roundtable (BHER) has created 225 EL opportunities (and counting) since the fall 2022 semester. The programs included in this partnership are the Beat the Odds Internship Program for students in equity deserving groups, the Campus ExL Program – which coordinates on campus internship, externship and mentorship

opportunities, and the Experiential Learning Wrap-around course – which leverages reflective learning to launch students into their next hands-on experience. Concordia has been rated as one of BHER's Top Performers cohort, and as such, Innovation, Science and Economic Development (ISED) Canada will visit Concordia in the coming year to see the activities taking place around EL.

Concordia University Press has published its 10th title: *Cornelia Hahn Oberlander on Pedagogical Playgrounds*, in the *Building Arguments* series, co-published with the Canadian Centre for Architecture and supported by a grant from the Graham Foundation for Advanced Studies in the Fine Arts, which fosters the development and exchange of diverse and challenging ideas about architecture and its role in the arts, culture, and society.

Graduate student research was celebrated at 4th Space in late March via four annual events, the John Molson School of Business AGRE event, the Three-Minute Thesis competition, Miywâcimo! and the INDI research day.

4th Space hosted a number of workshops and conversations in April that invited external experts to weigh in on timely issues such as: how journalistic practices can become more inclusive; implications of the proposed legislation regulating artificial intelligence (AIDA); and how granting agencies are innovating practices for EDI. The concepts of craft and home will be explored via a week (May 8-12) of interactive activities, "Home/Making" that will connect researchers and makers for transdisciplinary discussions.

On April 6, the Innovation Lab Winter 2023 student cohort presented their innovation journey and prototypes to members of the Concordia community and partners. The event was a resounding success, and many partners want to continue working with our students for subsequent challenges. The Innovation Lab is currently recruiting players and leaders for the Spring and Summer session. The new innovation sandbox will allow students to bring new projects, reach out to potential partners, recruit new mentors and try things in a risk tolerant environment. With new internal collaborations with D3, CityStudio, the Loyola College for Sustainability, Enuf and CUCCR, the possibilities for creative collisions are endless.

The Liveness Research Group led by Professor Emeritus Lynn Hughes from Technoculture, Arts, and Games (TAG) Research Cluster partnered with the local art venue Anteism Books to launch their participatory game The OTHER Market — part of a SSHRC-funded project to explore immersive experiences. On April 22nd, faculty, students, artists, and the general public converged at this beautiful outside venue to participate in the game and enjoy *The Loot Garden*, a real art market of objects featuring graduate students' creations.

The PERFORM Centre (School of Health) hosted a Colloquium on *Understanding the Bidirectional Relationship Between Work Injuries and Mental Health Problems* on Wednesday, April 26. More than 30 students attended the talk, which featured Dr. Steve Granger from the John Molson School of Business.

On April 27, Concordia held a 1st Mind Mix: A Project Development Workshop for CityStudio Greater Montreal. The event brought together a group of movers and shakers from different City departments, as well as a few key faculty members, to identify project opportunities for the upcoming academic year 2023-24. Over 25 project ideas were explored to develop hands-on experience for students across all Concordia disciplines. The workshop was also a great way of presenting the various collaborations undertaken between Cities and Concordia University.

On April 27, the National Bank Initiative in Entrepreneurship and Family Business held its annual appreciation and awards reception. Each year, awards and scholarships are given to researchers and students whose projects contribute to knowledge creation in the field of entrepreneurship and family business.

On April 29-30, the fourth edition of Embodied Interventions (EI), the Performing Arts Research Cluster's (LePARC)'s research-creation residency, culminated with a 2-day performative showcase across the Concordia EV building. This student-curated showcase offered an opportunity to learn about the 11 graduate student participants and experience their innovative and interactive performances.

On May 1, JMSB celebrated the 2022 graduates of the Van Berkom Small-Cap Investment Management Program. The program provides training in small-cap stock portfolio management for a select group of undergraduate and graduate students, giving them the life-changing opportunity to manage a real portfolio.

PERFORM Held a Student Health Research Event on May 11. Some 40 Concordia students attended the three-hour event that provided an opportunity for them to showcase their research in health and meet with fellow students and health researchers from a variety of disciplines.

The Solar Media Collective successfully organized a symposium on the multiscalar dimensions of sustainable, just, and hopeful energy transitions. On May 11th, Concordia's Next-Generation Cities Institute hosted academics, artists, and community members for round table discussions and a workshop to explore sustainability at different scales. The event, titled "Situated Solar Relations: Rethinking Scale for the Renewable Energy Age," brought together diverse perspectives on sustainable energy practices.

Sustainability Co-Design Project showcase was held on Tuesday May 16, 2023. The event featured ongoing work done in partnership with students and faculty to integrate sustainability into the curriculum across the university. It is the first in a series of events to celebrate and recognize the achievements made towards the implementation of the university's Sustainability Action Plan for the Curriculum and is cohosted by the Office of the Provost and the Centre for Teaching and Learning.

And finally, The Gina Cody School is offering a Lean Six Sigma Green Certification course from June 5-9, 2023. The course is open to students, staff, alumni and working professionals who want to learn project management methodologies and techniques.

SENATE
OPEN SESSION
Meeting of May 19, 2023

AGENDA ITEM: Tribunal Pool/Committee Appointments

ACTION REQUIRED: For approval

SUMMARY: Senate is being asked to approve the following Committee and Tribunal Pool appointments:

Committee	Appointee	Term
Academic Programs	Eldad Tsabary (FOFA)	2023-26
Library	Farrah Fayyaz (GCS)	2023-26

Appointments requiring Senate ratification	Appointee	Term
Faculty Tribunal Pool	Lan Lin (SGS)	2023-25

DRAFT MOTION:

That the Committee and Tribunal Pool appointments be approved.

PREPARED BY:

Name: Karan Singh
Date: May 5, 2023

**ACADEMIC PLANNING AND PRIORITIES COMMITTEE
REPORT TO SENATE
Dr. Anne Whitelaw
May 19, 2023**

The Academic Planning and Priorities Committee met on April 6, 2023

The Academic Planning and Priorities Committee (APPC) met on April 6, 2023. Dr. Whitelaw welcomed the members to the meeting and invited Dr. Sandra Gabriele, Vice-Provost, Innovation for Teaching and Learning, to provide an update on the strategic plan for teaching and learning at Concordia University. Dr. Gabriele began by describing the context for the strategic plan, noting that a draft strategic vision would be submitted for community feedback shortly. She then demonstrated some survey results and presented the plan's vision statement and core values, along with the plan's four themes, which are: Teaching for impact, Learner well-being & success, Faculty supports, and Promoting people-centred operations.

Dr. Whitelaw then invited Dr. Kahérakwas Donna Goodleaf, Director, Decolonizing Curriculum and Pedagogy, to provide a presentation on the 5-year strategic implementation plan on decolonizing and Indigenizing curriculum and pedagogy. Dr. Goodleaf began with Ohén:ton Karihwatéhkwen (the words before all else, or thanksgiving address), which she described as grounded in the principle of Ka'nikonhri:io or the 'good mind', which reminds everyone to bring their minds together as one. She also drew on the Two Row Wampum Belt, that is used to establish a relationship with all colonial governments and in this context provides as an ideological space for the different faculties at Concordia University to meet in dialogue regarding the 5-year strategic implementation plan. Dr. Goodleaf then provided context for the strategic plan, after which she described its mission, vision, and values. She then outlined the plan's four steps, those being: (1) Decolonize and indigenize curriculum and pedagogy university-wide, (2) Ensure Cultural safety across diverse learning spaces through curriculum and pedagogical practices, (3) Develop and co-design new programs in collaboration with Indigenous communities, and (4) Expand and support collaborative, shared learning communities across Faculty units. She provided examples of actions for each step and outlined the timeline. Her presentation ended with closing words, where she emphasized the lifelong nature and process of the strategic plan.

After the presentations, the committee members discussed the application of Indigenous perspectives in curriculum and pedagogy. Examples were provided of applying such perspectives to various disciplines and of the benefits for students in opening the institutional spaces to culturally diverse perspectives. The members also discussed curricular innovation for content and delivery.

LIBRARY COMMITTEE
REPORT TO SENATE
Pat Riva
Submitted for May 19, 2023

Meeting of October 31, 2022

Ms. Pat Riva, Interim University Librarian, welcomed everyone and introduced Luminita F. Draia as the new Secretary to this committee, following Maria Battaglino's retirement.

Pat Riva updated the Committee on the latest changes at the Library: due to Dr. Guylaine Beaudry's departure on September 1, she will serve as Interim University Librarian during the selection process. On September 6, Hélène Brousseau started in the new position of Digital Media and Visual Resources Librarian. The 2021/22 Researcher-in-residence, Désirée Rochat completed her mandate. The 2022/23 Researcher-in-residence is Stéphanie Hornstein. In her research project, "Journey Through the Stacks: The Shelf-Life of Photographically Illustrated Travelogues, 1880-1930," she will examine the library's illustrated travelogues from the circulating collection and then begin a qualitative study of representative examples to understand more about those who wrote, published and read photographically illustrated travelogues.

Dianne Cmor, the Associate University Librarian, Teaching and Learning, presented the new structure being put in place for the Webster Access Services and Interlibrary Loans units. As of January 2023, the two units will merge into one broader unit to facilitate service delivery and the primary focus on user needs.

Pat Riva reviewed the Library Objectives for the current academic year which can be found on the Library website at https://library.concordia.ca/about/plan.

The Library's materials budget for FY2021-22 included special funding for COVID expenses, which was used to renew streaming video subscriptions. Online resources supporting new programs in Science and Engineering as well as Indigenous Directions and Black Scholarship were also bought with additional one-time funds.

David Clark invited everyone to the Visualization Studio where he explained its purpose, who can use it, as well as some of the projects that have made use of the facility to date.

LIBRARY COMMITTEE
REPORT TO SENATE
Pat Riva
Submitted for May 19, 2023

Meeting of February 27, 2023

Ms. Pat Riva, Interim University Librarian, welcomed everyone and introduced Dr. Monica Mulrennan, AVP, Research and Graduate Studies (Development & Outreach). The Chair's remarks included the following: Francesco (Frank) Rizzo started on January 30th as Manager, Access and Delivery while Andréa Harland, former Head, Access Services, has moved to the librarian position of Access & Delivery Services librarian. The 2023 edition of the Library Research Forum will be held over two days: Tuesday April 25 and Wednesday April 26th having Victoria Owen, University of Toronto iSchool as the keynote speaker.

The Senate Secretariat is reviewing the document on *Membership and Functions of Senate Standing Committees*, which includes the terms of reference of the Library Committee.

Susie Breier presented the context behind the Black Studies Guide, launched January 19, 2023 as a result of collaborations and discussions with the President's Task Force on Anti-Black Racism's Subcommittee for Faculty Development, Research, Library and Supports. Aeron MacHattie offered an online demonstration of the Guide.

Chloe Lei presented Infusing Black Scholarship in the Curriculum Pilot Project, which stems from one of the many recommendations in the Final Report of President's Task Force on Anti-Black Racism.

Francisco Berrizbeitia and Megan Fitzgibbons presented on the Quick Things for Digital Knowledge project: https://library.concordia.ca/apps/things/. The project contributes to the Library's suite of learning opportunities related to digital capabilities and offers a new way to engage with students through microlearning.

The Leisure and Wellness Pilot Project, presented by Laura Ivan, was undertaken with support of the Library Services Fund and built upon existing wellness initiatives to support and enhance the student experience on campus, specifically to support student well-being and promote mental health.

Spectrum, Concordia University's Open Access Research Repository

Twelfth Annual Report, 2021
November 2022

Overview

Concordia University's open access institutional repository, Spectrum, contains book chapters, articles, conference papers, datasets, videos, theses, graduate research projects, and other works authored or created by members of the Concordia community. EPrints (www.eprints.org) is the free and open-source software platform on which Spectrum is built.

During 2021, we continued to develop our ability to preserve the works in Spectrum as well as to increase their visibility and accessibility. We continued to support the Concordia community's use of Spectrum through outreach on open access issues and direct consultation. These efforts continue to build on the 2010 Concordia Senate resolution,[1] encouraging Concordia researchers to deposit their peer-reviewed articles in Spectrum. Both the number of deposits and the number of downloads increased in 2021 from the previous year.

This twelfth annual report summarizes progress and achievements from January 1, 2021 to December 31, 2021, and outlines developments for Spectrum's 13th year.

Growth and usage of content in Spectrum

Between January 1, 2021 and December 31, 2021, 968 deposits were made to Spectrum.

Deposit Type	Number Deposited	Percentage of Total Deposits
Thesis	818	84.5%
Article	62	6.4%
Non-Thesis Graduate Project	36	3.7%
Conference Paper	21	2.2%
Monograph & Book	17	1.8%
Monograph Chapter	10	1%
Dataset	4	0.4%

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[1] Concordia University Senate Resolution on Open Access, 2010, http://library.concordia.ca/research/openaccess/SenateResolutiononOpenAccess.pdf.

Total	968	100%

Table 1. Number of deposits added to Spectrum in 2021 by type and percentage of total.

A total 18,311 documents were deposited in Spectrum from September 1, 2009 to December 31, 2021. Deposits have averaged 774 per year over the last three years.
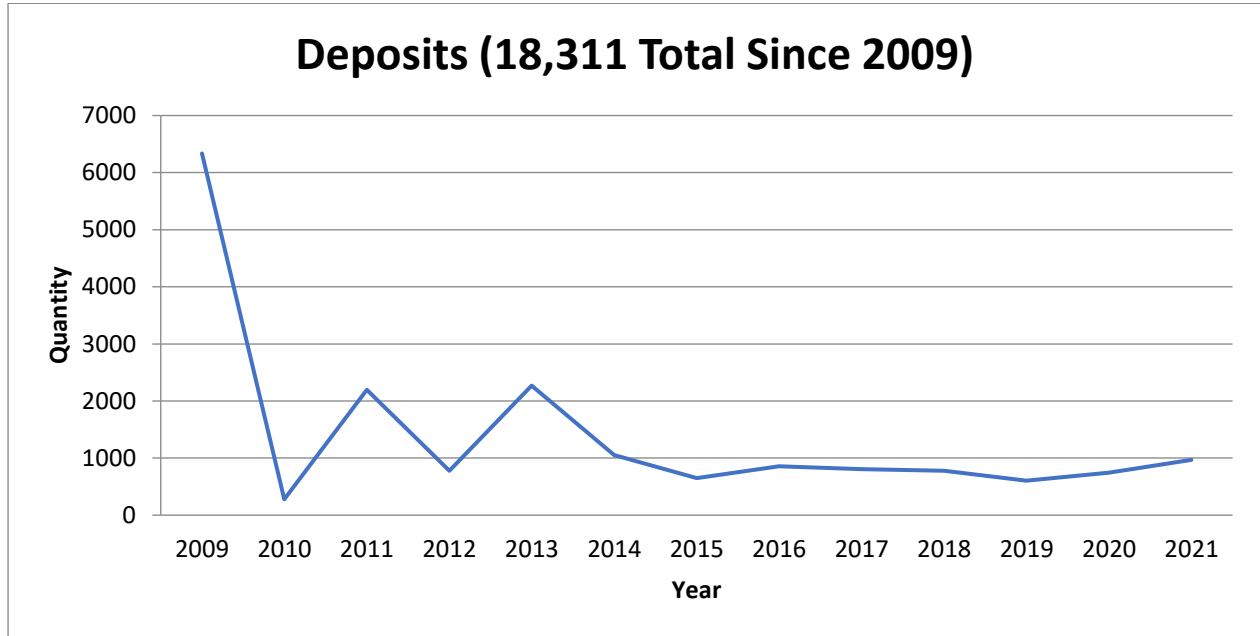

Figure 1. Number of deposits in Spectrum per year from 2009 to 2021.

Access to Spectrum's full text content between January 1, 2021 to December 31, 2021 was 492,657 downloads. Total or cumulative downloads of Spectrum materials from September 1, 2009 to December 31, 2021 was 6,285,687.
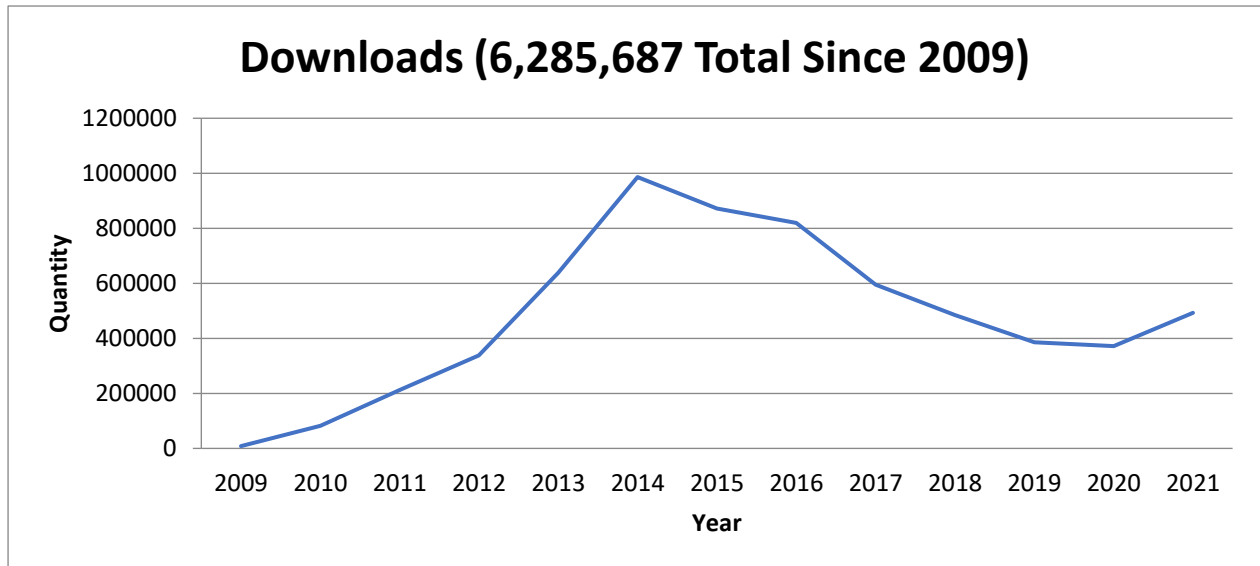

Figure 1. Number of downloads from Spectrum per year over a twelve-year period.

Spectrum was accessed by users from across the globe.

The top ten countries represented by downloads for the year covered in this report are (in descending order).

1. United States
2. Canada
3. China
4. United Kingdom
5. France
6. Germany
7. Australia
8. India
9. Vietnam
10. Indonesia

Spectrum's download statistics track information about individual authors and deposits. The following authors' works were heavily downloaded in 2021:

Author	Department/Faculty	Downloads
Cicchetti, Umberto	Religion	17,171
Laroche, Michel	John Molson School of Business	5,153
Harrell, D. Fox	Computer Science & Artificial Intelligence Laboratory at MIT	4,904
Lewis, Jason Edward, et al.[2]	Design and Computation Arts	4,897
Zhang, Shuzhe	John Molson School of Business	3,476
Radomsky, Adam S.	Psychology	3,239
Valverde, Raul	John Molson School of Business	3,112
Byers-Heinlein, Krista	Psychology	2,693
Reilly, Rosemary C.	Applied Human Sciences	2,657
Richard, Marie-Odile	John Molson School of Business	2,626

Table 2. Most downloaded Spectrum authors, 2021.

The following 10 documents in Spectrum received the most full-text downloads from January 1, 2020 to December 31, 2020.

Author	Document Type	Title	Downloads
Cicchetti, Umberto	PhD Thesis	Ibn Qutayba et l'islamisation de la science de l'interprétation des rêves en Islam; Suivi d'une traduction de l'oneirocriton d'Ibn Qutayba (m.276/889) et une présentation inédite du texte	17171

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[2] The following co-authors all shared 4,897 downloads associated with the Indigenous Protocol and Artificial Intelligence Position Paper: Lewis, J.E., Abdilla, A., Arista, N., Baker, K., Benesiinaabandan, S., Brown, M., Cheung, M., Coleman, M., Cordes, A., Davison, J., Duncan, K., Garzon, S., Harrell, D. F., Jones, P., Kealiikanakaoleohaililani, K., Kelleher, M., Kite, S., Lagon, O., Leigh, J., Levesque, M., Mahelona, K. Moses, C., Nahuewai, I., Noe, K., Olson, D., Parker Jones, 'Ō., Running Wolf, C., Running Wolf, M., Silva, M., Fragnito, S., and Whaanga, H.

		intégral arabe de l'oneirocriton attribué à Ibrāhīm B.'Abdullāh al-Kirmānī (m.184/800)	
Lewis, Jason Edward, Abdilla, Angie, Arista, Noelani, Baker, Kaipulaumakaniolono, Benesiinaabandan, Scott, Brown, Michelle, Cheung, Melanie, Coleman, Meredith, Cordes, Ashley, Davison, Joel, Duncan, Kūpono, Garzon, Sergio, Harrell, D. Fox, Jones, Peter-Lucas, Kealiikanakaoleohaililani, Kekuhi, Kelleher, Megan, Kite, Suzanne, Lagon, Olin, Leigh, Jason, Levesque, Maroussia, Mahelona, Keoni, Moses, Caleb, Nahuewai, Isaac ('Ika'aka), Noe, Kari, Olson, Danielle, Parker Jones, 'Ōiwi, Running Wolf, Caroline, Running Wolf, Michael, Silva, Marlee, Fragnito, Skawennati and Whaanga, Hēmi	Monograph (Project Report)	Indigenous Protocol and Artificial Intelligence Position Paper	4897
Zhang, Shuzhe	MSc Thesis	Color associations with masculine and feminine brand personality among Chinese consumers	3476
Laroche, Michel, Habibi, Mohammad Reza, Richard, Marie-Odile and Sankaranarayanan, Ramesh	Journal Article	The effects of social media based brand communities on brand community markers, value creation practices, brand trust and brand loyalty	2027
Okoli, Chitu and Pawlowski, Suzanne D.	Journal Article	The Delphi method as a research tool: an example, design considerations and applications	1901
Ravinder Kumar, Ravinder	MA Thesis	The Effect of Collaborative Learning on Enhancing Student Achievement : A Meta-Analysis	1679
Florence, Kathryn	MA Thesis	Tail/Tale/Tell: The Transformations of Sedna into an Icon of Survivance in the Visual Arts Through the Eyes of Four Contemporary Urban Inuit Artists	1451
Hoebanx, Pauline	MA Thesis	Dating scripts on social media: A case study of Matthew Hussey's YouTube videos	1451
Subzwari, Khawer, Mokhov, Serguei A., Khalid,	Seminar Presentation	TRIZ: A Theory of Inventive Problem Solving	1441

Outlioua, Gonzalez, Alex and Kadiri, Mutair M.			
Byers-Heinlein, Krista	Book section	High amplitude sucking procedure	1359

Table 3. Most downloaded Spectrum documents, 2021.

Developments in 2021 and Goals for 2022

In 2021, we released the plugin for OpenAIRE interoperability through the EPrints Bazaar: The Software Portal for the EPrints Community. This plugin was developed as a part of our work with the Canadian Association of Research Libraries (CARL) to use the OpenAIRE service to improve the discoverability of Canadian open access content. We continued to refine our own use of this plugin that allows Spectrum content to be indexed in OpenAIRE search.

In 2021, we continued the development and testing of the EPrints-Archivematica export plugin used to export digital objects from Spectrum to a dedicated Archivematica digital preservation system, as a part of an institutional effort to continually ensure that files are not lost or corrupted and sufficient information about the digital objects is collected to enable future preservation actions and access. We plan to issue a public release of this plugin in the EPrints Bazaar in 2022, and to use this plugin to complete the export of all of Spectrum's contents for digital preservation using Archivematica.

During 2021, we completed an upgrade of Spectrum's EPrints digital repository software from version 3.3.12 to 3.4.3. This major upgrade of the core software that powers Spectrum includes cumulative improvements from version releases: 3.3.13, 3.3.14, 3.3.15, 3.3.16, 3.4.1, 3.4.2, and 3.4.3. The EPrints open-source software is following a roadmap with the objective of an accessibility compliant web interface that reports no errors, alerts or contrast issues according to the WAVE web accessibility evaluation tool. By updating our configuration and the help of version 3.4.3 of the EPrints open-source software released in 2021, we addressed many accessibility issues, resolving errors and most alerts on public facing pages and the deposit and backend administrative pages.

In 2021, we upgraded our DataCite DOI minting plugin so that it would use Version 4 of the DataCite schema, resulting in more complete metadata sent to DataCite when minting DOIs, including abstract, publisher, corporate creators, and rights information.

We continued to test the upgrade of Spectrum's ORCID integration in 2021 that is scheduled to be released in 2022. The aims for 2022 include ORCID integration allowing import and export of bibliographic metadata between Spectrum and ORCID. We will also initiate a plan to improve the user-friendliness of the deposit process and Spectrum editing workflows.

Submitted by T. Neugebauer and R. Harris

SENATE
OPEN SESSION
Meeting of May 19, 2023

AGENDA ITEM: Revisions to the regulations on the exam schedule in the final week of term

ACTION REQUIRED: For approval

SUMMARY: Senate is being requested to approve revisions to the regulations on the schedule of examinations in the final week of term (the "Guidelines")

BACKGROUND: The Guidelines are in place to provide that, in the fall and winter terms, no tests or examinations are permitted in the final week of classes other than in the official examination period, and in accordance with the final examination schedule created by the Examinations Office. The original regulations for scheduling of exams in the final week of term were approved on April 25, 1980, which document is appended hereto for information.

With the change of the fall term, which now will be 12 weeks, the revision to the Guidelines was undertaken. The change in relation to the 12 weeks was already updated in the Undergraduate Calendar, which change was presented to the Academic Programs Committee on October 14, 2022 and November 18, 2022.

At its meeting of May 9, 2023, the Steering Committee recommended that Senate approve the revisions to the Guidelines.

DRAFT MOTION:

That, on recommendation of the Steering Committee, Senate approve the modifications to its Guidelines for the scheduling of exams in the final week of the fall and winter term, as provided for in Document US-2023-4-D6.

PREPARED BY:

Name: Karan Singh
Date: May 10, 2023

<u>Guidelines on the schedule of examinations in the final week of term</u>
<u>Revisions and updates to the regulation dated April 25, 1980</u>

<u>Revised: April 17, 2023</u>

- These guidelines (the "Guidelines") make it clear that in the fall and winter 12 week terms, no tests or examinations are permitted in the final week of classes other than in the official examination period, and in accordance with the final examination schedule created by the [Examinations Office](.).

- This includes quizzes, tests, exams regardless of the % of the final grade and online tests. Any exceptions to the rule that no tests or examinations shall take place during the final week of classes must be approved in advance by the appropriate faculty council. Other forms of assessment such as presentations, term papers, essays, projects, lab reports, or other types of assignments do not fall into the category of tests or examinations and therefore need not follow this rule.

- The purpose of not allowing instructor-scheduled tests or exams in the 12th week of each semester is to ensure that students have an opportunity at the end of the classes, to prepare for their final exams and to ensure the requirement of the full 12 weeks of classes in each semester. It also avoids potential conflicts in individual examinations and final assessment schedules. By holding exams in the final exam period, students are given access to options which are coordinated through the exams office if an exam is missed.

Approved by Senate on April 25, 1980, and on [May 19, 2023]

Regulation on the Prohibition of Examinations

in the Final Week of Term

(As approved by Senate - April 25, l980. Updated on April 17 2023 to reflect the 12 week session term change taking place as of summer 2023.)

Whereas the general purposes of the official University examination period are :

      a)   to confirm the requirement of the <u>full</u> 12 weeks of classes;

      b)   to give students an opportunity after the end of classes, to prepare for their final assessments;

      c)   to avoid conflicts in individual students' examinations and final assessment schedules;

Therefore be it resolved,

      a)   that Senate confirm the requirement of the <u>full</u> 12weeks of classes;

      b)   that after the 11th week of classes no tests or examinations shall take place other than in the official examination period, and in accordance with the schedule drawn up by the Examinations Office; any exceptions shall be approved by Faculty Council;

      c)   that no change in the examination schedule shall be made by an instructor without explicit approval of the Examinations Office.

May 2022.

![Université Concordia University logo]

SENATE
OPEN SESSION
Meeting of May 19, 2023

AGENDA ITEM: Revisions to the Membership and Functions of Senate Standing Committees

ACTION REQUIRED: For approval

SUMMARY: Senate is being requested to approve the proposed changes to the Membership and Functions of Senate Standing Committees.

BACKGROUND: As per the Concordia University By-laws (the "By-laws"), Senate has eight standing committees (the "Committees"). The Committee structure has as its objective to facilitate debate on the floor of Senate itself and to make that debate as pertinent, concise and efficient as possible while ensuring that the responsibilities of Senate are fully carried out.

As provided for Article 76 of the By-laws, the Committees shall have specific membership, mandates and responsibilities which have been assigned to them by Senate, the whole as more fully set out in the document entitled Membership and functions of Standing Committees of Senate.

Periodic review of the Committees' mandate and membership is carried out to ensure that the Committees adequately respond to their role and mandate to support Senate work.

The following Committees are recommending amendments to their mandates and memberships.

1. Academic Planning and Priorities Committee – revisions approved at its meeting of February 7, 2023
2. Research Committee – revisions approved at its meeting of March 27, 2023
3. Library Committee – revisions approved at its meeting of February 27, 2023
4. Steering Committee – revisions approved at its meeting of May 9, 2023

DRAFT MOTION:

That, following approval and recommendation of various standing committees of Senate, Senate approve the revisions to the Membership and functions of Standing Committees of Senate, as provided for in Document US-2023-4-D7.

PREPARED BY:

Name: Karan Singh
Date: May 10, 2023

MEMBERSHIP AND FUNCTIONS OF SENATE STANDING COMMITTEES

Table of contents

Nature and Role of Senate Standing Committees

The Senate standing committee structure has as its objective to facilitate debate on the floor of Senate itself and to make that debate as pertinent, concise, and efficient as possible while ensuring that the responsibilities of Senate are fully carried out. Standing committee reports allow Senators to familiarize themselves as completely as possible with the matters to be discussed and to satisfy themselves that necessary questions have been asked and that answers have been obtained. A functioning standing committee structure of this nature supposes that in those cases where, on the floor of Senate, there is a feeling that questions remain unanswered, the matter should be referred back to the appropriate standing committee for the work to be carried out to the satisfaction of Senators.

The Senate standing committees will from time to time need technical and administrative expertise in the matters under study and this service will be provided for Senate and its standing committees by an appropriate sector of the University Administration. The appropriate Vice-

President is responsible for ensuring that technical and administrative expertise is available where necessary.

Circulation of Documentation

Every effort shall be made to ensure that all documentation for consideration by Senate standing committees shall reach the members of the standing committee in sufficient time to permit due consideration prior to the meeting. Under normal circumstances, the agenda and supporting documents shall be circulated no later than one week prior to the meeting.

Senate Standing Committees

The standing committee structure is as follows:

1. ~~Steering Committee~~
2. ~~Academic Planning and Priorities Committee~~
3. ~~Academic Programs Committee~~
4. ~~Research Committee~~
5. ~~Library Committee~~
6. ~~Special Graduation Awards Committee~~
7. ~~Distinguished Professor Emeritus Committee~~
8. ~~Ethics Committee~~

~~The President is a voting member of all standing committees of Senate and counts for quorum only in Steering Committee, which is chaired by the President.~~ 1. ....Steering Committee
2.   Academic Planning and Priorities Committee (APPC)
3.   Academic Programs Committee (APC)
4.   Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee
5.   Ethics Committee
6.   Library Committee
7.   Research Committee
8.   Special Graduation Awards Committee

The voting and quorum-determination status of the Provost and Vice-President, Academic ~~Affairs~~, and the Vice-President, Research and Graduate Studies vary according to their roles and direct report representation on each standing committee and is outlined below.

-   Non-voting members of Senate standing committees shall not be counted in the determination of quorum.

-   *Committee members marked with an asterisk are voting members who are not included for the purposes of determining quorum.

-   All standing committee positions filled by nomination shall be ratified by Senate.

Committee members marked with an asterisk are voting members who do not count for quorum.

- The eligibility requirements under ~~article 64 of the By-Laws~~<u>Article 64 of the Concordia University By-Laws</u> shall apply to the members of the standing committees of Senate.

1. Steering Committee

1.1 Membership:

- The President and Vice-Chancellor - Chair;
- The Provost and Vice-President, Academic ~~Affairs~~;
- The Vice-President, Research and Graduate Studies;
- Two faculty Senators who are full-time faculty members from the Faculty of Arts and Science;
- One faculty Senator who is a full time-faculty member from each of the Faculty of <u>Fine Arts, the Gina Cody School of </u>Engineering and Computer Science, the Faculty of Fine Arts, and the John Molson School of Business;
- One faculty Senator who is a part-time faculty member;
- Two undergraduate student Senators, normally from different ~~Faculties~~<u>faculties</u>;
- One graduate student Senator.

The Secretary of Senate ~~is~~<u>acts</u> Secretary (non-voting) of the Committee.

Faculty Senators who are full-time faculty member representatives on Steering Committee shall be nominated by their respective Faculty Councils for a given academic year no later than May 31. The faculty Senator who is the part-time faculty member representative shall be nominated by the part-time faculty association for a given academic year no later than May 31. All faculty Senators on Steering Committee shall have served on Senate in a previous year. Student Senators shall be nominated by their respective student associations. All appointments to Steering Committee are for a one-year term.

1.2 Mandate:

- Consider and recommend the agenda for Senate meetings;
- Assign all matters deemed routine and uncontroversial to the consent agenda;
- Review resolutions and recommendations submitted to Senate by Faculty ~~Councils~~ and ~~the Council of the~~ School ~~of Graduate Studies~~<u>Councils</u>;
- Ensure that reports and recommendations arising out of different standing committees of Senate are submitted in a form permitting effective debate;
- Monitor the work of the standing committees of Senate;
- Prepare such reports and other documentation as Senate may require of it;
- Meet on a regular basis with the Executive Committee of the Board of Governors to discuss matters of mutual concern and report to Senate on the outcome of such meetings;
- Make any recommendations to Senate that it judges appropriate.

2. Academic Planning and Priorities Committee (APPC)

2.1   Membership:

- ~~The President and Vice-Chancellor*;~~
- The Provost and Vice-President, Academic ~~Affairs~~ - Chair;
- The Vice-President, Research and Graduate Studies~~;~~ (or delegate);
- The Dean of the School of Graduate Studies~~;~~ (or delegate);
- The University Librarian~~;~~ (or delegate)
- The Dean, School of Health (or delegate);
- Four faculty members, one each from the Faculty of Arts and Science, the Faculty of Fine Arts, Gina Cody School of Engineering and Computer Science, ~~the Faculty of Fine Arts, ,~~ and the John Molson School of Business;
- Two undergraduate students, normally from different Faculties;
- One graduate student;
- The Chief Financial Officer, (or delegate) (non-voting);
- The ~~Executive Director, Institutional~~Associate Vice-President, Integrated Planning ~~and Analysis~~(or delegate) (non-voting);
- The ~~Vice~~Deputy-Provost, ~~Faculty Relations~~(or delegate) (non-voting).

Faculty member representatives on APPC shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. In order to ensure robust representation at Senate of discussions held in APPC, an attempt will be made to have two of the four faculty member representatives at any given time be Senators by inviting Faculties to nominate Senators to open seats. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

APPC is empowered to nominate, on an annual basis, up to two additional faculty Senators as members-at-large to fill a perceived gap in either expertise or representation.

2.2   Mandate:

- ~~Study all planning and priority proposals created by Faculties and other academic units, and evaluate~~Review planning priorities and provide input as appropriate, considering their implications;
- Consult Faculties and other academic units concerning proposals regarding academic ~~development~~planning and priorities;
- Support the academic planning function of the University;
- Make reports and recommendations to Senate on academic planning and academic priorities~~, including the development of the University in relation to its external context;~~
- ~~Submit an annual report to Senate on the state of the University's academic development;~~
- Undertake any other function that may be delegated to it by Senate; and
- Make any recommendations to Senate that it judges appropriate within the scope of its mandate.

~~Committee members marked with an asterisk are voting members who do not count for quorum.~~

3.   Academic Programs Committee (APC)

3.1   Membership:

-    The President and Vice-Chancellor*;
-    The Vice-Provost, Teaching and Learning - Chair;
-    The Associate Deans responsible for curriculum from each Faculty;
-    The Associate Dean responsible for curriculum from the School of Graduate Studies;
-    The University Librarian;
-    Four faculty members, one each from the Faculty of Arts and Science, the Faculty of Engineering and Computer Science, the Faculty of Fine Arts, and the John Molson School of Business;
-    Two undergraduate students, normally from different Faculties;
-    One graduate student;
-    The Director, Centre for Continuing Education (non-voting);
-    The University Registrar (non-voting).

Faculty member representatives on APC shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. In order to ensure robust representation at Senate of discussions held in APC, an attempt will be made to have two of the four faculty members at any given time be Senators by inviting Faculties to nominate Senators to open seats. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

3.2 Mandate:

In the area of credit programs:

-    Coordinate all activities pertaining to new program curricula;
-    Study the academic implications of proposals for new program curricula and for modifications to existing curricula and make appropriate recommendations to Senate;
-    Study the operation of existing program curricula, ensure their coordination, and make appropriate recommendations to Senate;
-    Make recommendations to Senate concerning the revision of undergraduate academic regulations;
-    Develop policy with regard to all prizes based on academic achievement, review the academic implications of proposals for establishing such prizes and make appropriate recommendations to Senate;
-    Undertake any other function that may be delegated to it by Senate;
-    Make any recommendations to Senate that it judges appropriate within the scope of its mandate.

In the area of non-credit programs, receive for information the detailed description of any new program curricula and any modifications to existing curricula to ensure that there is no conflict with credit programs.

Committee members marked with an asterisk are voting members who do not count for quorum.

~~4.1.   Research Committee~~

~~4.1   Membership:~~

~~——   The President and Vice-Chancellor*;~~
~~——   The Provost and Vice-President, Academic Affairs*;~~

4.   Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee

4.1   Membership:

-        The Provost and Vice-President, Academic - Chair;
-        The Vice-President, Research and Graduate Studies;
-        Three faculty members from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines;
-        Two faculty members from the Gina Cody School of Engineering and Computer Science, one each from the Engineering and Computer Science disciplines;
-        One faculty member from each of the Faculty of Fine Arts and the John Molson School of Business; and
-        One librarian.

The faculty member representatives on the Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee shall hold the rank of Professor and shall be nominated by their respective Faculty Councils, and the librarian shall hold the rank of Senior Librarian and shall be elected among all librarians.

Their appointments are for a three-year term.

4.2   Mandate:

-        Assess the nominations for the title of Distinguished Professor Emeriti or Distinguished Librarian Emeriti submitted by the Faculty Councils or the Library, in accordance with the criteria set out in the *Policy on the Conferral of the title of Distinguished Professor Emeriti and Distinguished Librarian Emeriti* (US-3); and
-     Select from among the nominees the retiring faculty members or librarians whom it deems merit the designation Distinguished Professor Emeriti or Distinguished Librarian Emeriti and make recommendations to Senate accordingly.

5.   Ethics Committee

5.1 Membership:

-        The President and Vice-Chancellor;
-        One Senator who is a senior academic administrator;
-        One faculty Senator;
-        One student Senator.

~~Committee members marked with an asterisk are voting members who do not count for quorum.~~

The Secretary of Senate is Secretary (non-voting) of the Committee.

The Committee may invite any other member of the University to a meeting to provide input on a particular issue. Nominations for the members of the Committee shall be made by Steering Committee from among Senators from the relevant constituency. All appointments to the Committee are for a one-year term.

The Chair shall be selected by and from among the members of the Committee on an annual basis.

5.2   Mandate:

The Committee's mandate is to oversee and enforce the application of the *Code of Ethics and Conduct Applicable to Members of Senate and Members of Committees Established by Senate* (US-1) as provided for in the Code.

6.   Library Committee

6.1 Membership:
-      An Associate Vice-President, nominated by the Vice-President, Research and Graduate Studies*;
-      The University Librarian - Chair;
-      The Associate University Librarian, Collection Services, who shall act as Chair in the absence of the University Librarian;
-      Three faculty members from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines;
-      One faculty member from each of the Faculty of Fine Arts, Gina Cody School of Engineering and Computer Science, and the John Molson School of Business;
-      One librarian;
-      Two undergraduate students from different faculties;
-      One graduate student.

Faculty member representatives on the Library Committee shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

The librarian shall be nominated by and from among the corps of librarians. This appointment is for a three-year term.

6.2   Mandate:

-      Act as an advisory body of the Senate to the University Librarian and the Senate with particular regard to:
  o   library objectives, policies, and budget; and

      o   the development of Library services and collections to meet the teaching, learning, research and cultural needs of the University;

-     Act as a vehicle for two-way communication between academic units and the Library;
-     Review University policies that affect the Library; and
-     Consider any matters submitted to it by the Senate;

7.   Research Committee

7.1   Membership:

-     The Provost and Vice-President, Academic *;
-     The Vice-President, Research and Graduate Studies - Chair;
-     The Associate Deans responsible for research from each Faculty;
-     The Dean ~~of the School of~~ Graduate Studies~~;~~ (or delegate);
-     The Dean, School of Health (or delegate);
-     Four faculty members, one each from the Faculty of Arts and Science, the Faculty of Fine Arts, Gina Cody School of Engineering and Computer Science, ~~the Faculty of Fine Arts,~~ and the John Molson School of Business;
-     Two faculty Senators;
-     One undergraduate student;
-     Two graduate students, normally from different Faculties;
-     The Associate Vice-~~President, Strategy and Operations~~Presidents, Research (non-voting);
-     The Director ~~of Administration, Office of the Vice-President, Research and Graduate Studies~~, VPRGS sector (non-voting).

Faculty member representatives on the Research Committee shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. Faculty Senators shall be nominated by Steering Committee from among the faculty Senators. Faculty Senators appointments are for a one-year term. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

The Research Committee is empowered to nominate, on an annual basis, up to two additional tenured or tenure-track faculty members as members-at-large to give a balanced representation to important research areas.

7.~~1~~7.2   Mandate:

-     Identify current research issues and propose ways and means of responding to these challenges ~~at various levels in the University;~~;
-     Study and make recommendations to Senate concerning:
  - o   the development of research in the University, and internal resources to support research;
  - ~~o~~   the ~~administration~~creation and/or revision of ~~such~~all research~~;~~
  - ~~o~~   ~~policy regarding ethical conduct~~-related policies under the Office of the Vice-President, Research and Graduate Studies;

- ~~o the revision of institutional and government-mandated plans related to~~ research;
- Undertake any other function that may be delegated to it by Senate; and
- Make any other recommendations to Senate that it judges appropriate within the scope of its mandate.

~~5.1. Library Committee~~

~~6.1 Membership:~~

- ~~The President and Vice-Chancellor*;~~
- ~~The Vice-President, Research and Graduate Studies*;~~
- ~~The University Librarian - Chair;~~
- ~~The Associate University Librarian, Collection Services, who shall act as Chair in the absence of the University Librarian;~~
- ~~Three faculty members from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines;~~
- ~~One faculty member from each of the Faculty of Engineering and Computer Science, the Faculty of Fine Arts and the John Molson School of Business;~~
- ~~One professional librarian;~~
- ~~Two undergraduate students from different Faculties;~~
- ~~One graduate student.~~

~~Faculty member representatives on the Library Committee shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among members Senators. Student appointments are for a one-year term.~~

~~The professional librarian shall be nominated by and from among the corps of professional librarians. This appointment is for a three-year term.~~

~~6.26.1 Mandate:~~

- ~~Act as an advisory body of the Senate to the University Librarian and the Senate with particular regard to:~~
  - ~~library objectives, policies, and budget;~~
  - ~~the development of Library services and collections to meet the instructional, research and cultural needs of the University;~~
- ~~Act as a vehicle for communication from academic units to the Library;~~
- ~~Act as an advocate for the Library, reviewing external and internal indicators and comparative statistics in order to help frame the library's needs;~~
- ~~Review University policies that affect the Library;~~
- ~~Consider any matters submitted to it by the Senate;~~

6.8.   **Special Graduation Awards Committee**

68.1 **Membership:**

-        The President and Vice-Chancellor*;
-        The Dean of Students - Chair;
-        Two faculty Senators;
-        One undergraduate student;
-        One graduate student;
-        A member of the alumni (non-voting);
-        A Student Services Director (non-voting);
-        The Director of Alumni Affairs (non-voting).

The University Registrar is Secretary (non-voting) of the Committee.

Faculty Senators on the Special Graduation Awards Committee shall be nominated by Steering Committee from among the faculty Senators. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. The alumnus or alumna shall be nominated by the Concordia Alumni Association. The Student Services Director shall be nominated by the Associate Vice-President, Enrolment and Student Services. All appointments to the Special Graduation Awards Committee are for a one-year term.

68.2 – **Mandate:**

The Committee's mandate is to solicit and review nominations and to recommend recipients to Senate for the following Special Graduation Awards:

-        The Concordia Medal
-        The First Graduating Class Award
-        The Malone Medal
-        The O'Brien Medal
-        The Stanley G. French Award
-        The Lieutenant-Governor's Award
-        The Provost's Medal for Outstanding Achievement
-        The Dean of Students Medal

7.1.   **Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee**

7.1   **Membership:**

-        The Provost and Vice-President, Academic - Chair;
-        The Vice-President, Research and Graduate Studies;
-        Three faculty members from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines;

Committee members marked with an asterisk are voting members who do not count for quorum.

- Two faculty members from the Gina Cody School of Engineering and Computer Science, one each from the Engineering and Computer Science disciplines;
- One faculty member from each of the Faculty of Fine Arts and the John Molson School of Business; and
- One librarian.

The faculty member representatives on the Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee shall hold the rank of Professor and shall be nominated by their respective Faculty Councils, and the librarian shall hold the rank of Senior Librarian and shall be elected among all librarians.

Their appointments are for a three-year term.

7.21.2 Mandate:

- Assess the nominations for the title of Distinguished Professor Emeriti or Distinguished Librarian Emeriti submitted by the Faculty Councils or the Library, in accordance with the criteria set out in the *Policy on the Conferral of the title of Distinguished Professor Emeriti and Distinguished Librarian Emeriti* (US-3); and
- Select from among the nominees the retiring faculty members or librarians whom it deems merit the designation Distinguished Professor Emeriti or Distinguished Librarian Emeriti and make recommendations to Senate accordingly.

8.1. Ethics Committee

5.1 Membership:

- The President and Vice-Chancellor;
- One Senator who is a senior academic administrator;
- One faculty Senator;
- One student Senator.

The Secretary of Senate is Secretary (non-voting) of the Committee.

The Committee may invite any other member of the University to a meeting to provide input on a particular issue. Nominations for the members of the Committee shall be made by Steering Committee from among Senators from the relevant constituency. All appointments to the Committee are for a one-year term.

The Chair shall be selected by and from among the members of the Committee on an annual basis.

8.2 Mandate:

The Committee's mandate is to oversee and enforce the application of the *Code of Ethics and Conduct Applicable to Members of Senate and Members of Committees Established by Senate* (US-1) as provided for in the Code.

Committee members marked with an asterisk are voting members who do not count for quorum.

as approved by the Board of Governors on September 6, 1973; and revised by the Board of Governors on March 20, 1986 (effective July 1, 1986);

and as amended by Senate on September 26, 1986; December 19, 1986; May 8, 1987; May 29, 1987; December 18, 1987; January 22 , 1988; May 6, 1988; September 13, 1991; December 4, 1992; October 28, 1994; September 15, 1995; September 13, 1996; February 7, 1997; March 7, 1997; June 9, 2000; January 18, 2002; December 8, 2006; February 12, 2010 (effective June 1, 2010); May 21, 2010 (effective June 1, 2010), April 15, 2011; February 17, 2012; September 14, 2012, April 17, 2015 (effective June 1, 2015), December 9, 2016, March 16, 2018, December 11, 2019; September 21, 2021; May 20, 2022.; May 19, 2023.

MEMBERSHIP AND FUNCTIONS OF SENATE STANDING COMMITTEES

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Senate Standing Committees

Nature and Role of Senate Standing Committees

The Senate standing committee structure has as its objective to facilitate debate on the floor of Senate itself and to make that debate as pertinent, concise, and efficient as possible while ensuring that the responsibilities of Senate are fully carried out. Standing committee reports allow Senators to familiarize themselves as completely as possible with the matters to be discussed and to satisfy themselves that necessary questions have been asked and that answers have been obtained. A functioning standing committee structure of this nature supposes that in those cases where, on the floor of Senate, there is a feeling that questions remain unanswered, the matter should be referred back to the appropriate standing committee for the work to be carried out to the satisfaction of Senators.

The Senate standing committees will from time to time need technical and administrative expertise in the matters under study and this service will be provided for Senate and its standing committees by an appropriate sector of the University Administration. The appropriate Vice-President is responsible for ensuring that technical and administrative expertise is available where necessary.

Circulation of Documentation

Every effort shall be made to ensure that all documentation for consideration by Senate standing committees shall reach the members of the standing committee in sufficient time to permit due consideration prior to the meeting. Under normal circumstances, the agenda and supporting documents shall be circulated no later than one week prior to the meeting.

<u>Senate Standing Committees</u>

The standing committee structure is as follows:

1.   Steering Committee
2.   Academic Planning and Priorities Committee (APPC)
3.   Academic Programs Committee (APC)
4.   Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee
5.   Ethics Committee
6.   Library Committee
7.   Research Committee
8.   Special Graduation Awards Committee

The voting and quorum-determination status of the Provost and Vice-President, Academic, and the Vice-President, Research and Graduate Studies vary according to their roles and direct report representation on each standing committee and is outlined below.

-    Non-voting members of Senate standing committees shall not be counted in the determination of quorum.

-    *Committee members marked with an asterisk are voting members who are not included for the purposes of determining quorum.

-    All standing committee positions filled by nomination shall be ratified by Senate.

-    The eligibility requirements under Article 64 of the Concordia University By-Laws shall apply to the members of the standing committees of Senate.

1.   Steering Committee

1.1 Membership:

-    The President and Vice-Chancellor - Chair;
-    The Provost and Vice-President, Academic;
-    The Vice-President, Research and Graduate Studies;
-    Two faculty Senators who are full-time faculty members from the Faculty of Arts and Science;
-    One faculty Senator who is a full time-faculty member from each of the Faculty of Fine Arts, the Gina Cody School of Engineering and Computer Science, the Faculty of Fine Arts, and the John Molson School of Business;
-    One faculty Senator who is a part-time faculty member;
-    Two undergraduate student Senators, normally from different faculties;
-    One graduate student Senator.

The Secretary of Senate acts Secretary (non-voting) of the Committee.

Faculty Senators who are full-time faculty member representatives on Steering Committee shall be nominated by their respective Faculty Councils for a given academic year no later than May 31. The faculty Senator who is the part-time faculty member representative shall be nominated by the part-time faculty association for a given academic year no later than May 31. All faculty Senators on Steering Committee shall have served on Senate in a previous year. Student Senators shall be nominated by their respective student associations. All appointments to Steering Committee are for a one-year term.

1.2 Mandate:

- Consider and recommend the agenda for Senate meetings;
- Assign all matters deemed routine and uncontroversial to the consent agenda;
- Review resolutions and recommendations submitted to Senate by Faculty and School Councils;
- Ensure that reports and recommendations arising out of different standing committees of Senate are submitted in a form permitting effective debate;
- Monitor the work of the standing committees of Senate;
- Prepare such reports and other documentation as Senate may require of it;
- Meet on a regular basis with the Executive Committee of the Board of Governors to discuss matters of mutual concern and report to Senate on the outcome of such meetings;
- Make any recommendations to Senate that it judges appropriate.

2. Academic Planning and Priorities Committee (APPC)

2.1 Membership:

- The Provost and Vice-President, Academic - Chair;
- The Vice-President, Research and Graduate Studies (or delegate);
- The Dean of the School of Graduate Studies (or delegate);
- The University Librarian (or delegate)
- The Dean, School of Health (or delegate);
- Four faculty members, one each from the Faculty of Arts and Science, the Faculty of Fine Arts, Gina Cody School of Engineering and Computer Science, , and the John Molson School of Business;
- Two undergraduate students, normally from different Faculties;
- One graduate student;
- The Chief Financial Officer, (or delegate) (non-voting);
- The Associate Vice-President, Integrated Planning (or delegate) (non-voting);
- The Deputy-Provost, (or delegate) (non-voting).

Faculty member representatives on APPC shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. In order to ensure robust representation at Senate of discussions held in APPC, an attempt will be made to have two of the four faculty member representatives at any given time be Senators by inviting Faculties to nominate Senators to open seats. Student representatives shall be nominated by their

respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

APPC is empowered to nominate, on an annual basis, up to two additional faculty Senators as members-at-large to fill a perceived gap in either expertise or representation.

2.2   Mandate:

-    Review planning priorities and provide input as appropriate, considering their implications;
-    Consult Faculties and other academic units concerning proposals regarding academic planning and priorities;
-    Support the academic planning function of the University;
-    Make reports and recommendations to Senate on academic planning and academic priorities;
-    Undertake any other function that may be delegated to it by Senate; and
-    Make any recommendations to Senate that it judges appropriate within the scope of its mandate.

3.   Academic Programs Committee (APC)

3.1   Membership:

-    The President and Vice-Chancellor*;
-    The Vice-Provost, Teaching and Learning - Chair;
-    The Associate Deans responsible for curriculum from each Faculty;
-    The Associate Dean responsible for curriculum from the School of Graduate Studies;
-    The University Librarian;
-    Four faculty members, one each from the Faculty of Arts and Science, the Faculty of Engineering and Computer Science, the Faculty of Fine Arts, and the John Molson School of Business;
-    Two undergraduate students, normally from different Faculties;
-    One graduate student;
-    The Director, Centre for Continuing Education (non-voting);
-    The University Registrar (non-voting).

Faculty member representatives on APC shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. In order to ensure robust representation at Senate of discussions held in APC, an attempt will be made to have two of the four faculty members at any given time be Senators by inviting Faculties to nominate Senators to open seats. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

3.2 Mandate:

In the area of credit programs:

- Coordinate all activities pertaining to new program curricula;
- Study the academic implications of proposals for new program curricula and for modifications to existing curricula and make appropriate recommendations to Senate;
- Study the operation of existing program curricula, ensure their coordination, and make appropriate recommendations to Senate;
- Make recommendations to Senate concerning the revision of undergraduate academic regulations;
- Develop policy with regard to all prizes based on academic achievement, review the academic implications of proposals for establishing such prizes and make appropriate recommendations to Senate;
- Undertake any other function that may be delegated to it by Senate;
- Make any recommendations to Senate that it judges appropriate within the scope of its mandate.

In the area of non-credit programs, receive for information the detailed description of any new program curricula and any modifications to existing curricula to ensure that there is no conflict with credit programs.

4.   Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee

4.1   Membership:

- The Provost and Vice-President, Academic - Chair;
- The Vice-President, Research and Graduate Studies;
- Three faculty members from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines;
- Two faculty members from the Gina Cody School of Engineering and Computer Science, one each from the Engineering and Computer Science disciplines;
- One faculty member from each of the Faculty of Fine Arts and the John Molson School of Business; and
- One librarian.

The faculty member representatives on the Distinguished Professor Emeriti and Distinguished Librarian Emeriti Committee shall hold the rank of Professor and shall be nominated by their respective Faculty Councils, and the librarian shall hold the rank of Senior Librarian and shall be elected among all librarians.

Their appointments are for a three-year term.

4.2   Mandate:

- Assess the nominations for the title of Distinguished Professor Emeriti or Distinguished Librarian Emeriti submitted by the Faculty Councils or the Library, in accordance with the criteria set out in the *Policy on the Conferral of the title of Distinguished Professor Emeriti and Distinguished Librarian Emeriti* (US-3); and

- Select from among the nominees the retiring faculty members or librarians whom it deems merit the designation Distinguished Professor Emeriti or Distinguished Librarian Emeriti and make recommendations to Senate accordingly.

5. Ethics Committee

5.1 Membership:

- The President and Vice-Chancellor;
- One Senator who is a senior academic administrator;
- One faculty Senator;
- One student Senator.

The Secretary of Senate is Secretary (non-voting) of the Committee.

The Committee may invite any other member of the University to a meeting to provide input on a particular issue. Nominations for the members of the Committee shall be made by Steering Committee from among Senators from the relevant constituency. All appointments to the Committee are for a one-year term.

The Chair shall be selected by and from among the members of the Committee on an annual basis.

5.2 Mandate:

The Committee's mandate is to oversee and enforce the application of the *Code of Ethics and Conduct Applicable to Members of Senate and Members of Committees Established by Senate* (US-1) as provided for in the Code.

6. Library Committee

6.1 Membership:
- An Associate Vice-President, nominated by the Vice-President, Research and Graduate Studies*;
- The University Librarian - Chair;
- The Associate University Librarian, Collection Services, who shall act as Chair in the absence of the University Librarian;
- Three faculty members from the Faculty of Arts and Science, one each from the Social Sciences, Humanities and Sciences disciplines;
- One faculty member from each of the Faculty of Fine Arts, Gina Cody School of Engineering and Computer Science, and the John Molson School of Business;
- One librarian;
- Two undergraduate students from different faculties;
- One graduate student.

Faculty member representatives on the Library Committee shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. Student

representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

The librarian shall be nominated by and from among the corps of librarians. This appointment is for a three-year term.

6.2   Mandate:

-        Act as an advisory body of the Senate to the University Librarian and the Senate with particular regard to:
    o   library objectives, policies, and budget; and
    o   the development of Library services and collections to meet the teaching, learning, research and cultural needs of the University;
-        Act as a vehicle for two-way communication between academic units and the Library;
-        Review University policies that affect the Library; and
-        Consider any matters submitted to it by the Senate;

7.   Research Committee

7.1   Membership:
-        The Provost and Vice-President, Academic *;
-        The Vice-President, Research and Graduate Studies - Chair;
-        The Associate Deans responsible for research from each Faculty;
-        The Dean Graduate Studies (or delegate);
-        The Dean, School of Health (or delegate);
-        Four faculty members, one each from the Faculty of Arts and Science, the Faculty of Fine Arts, Gina Cody School of Engineering and Computer Science, and the John Molson School of Business;
-        Two faculty Senators;
-        One undergraduate student;
-        Two graduate students, normally from different Faculties;
-        The Associate Vice-Presidents, Research (non-voting);
-        The Director, VPRGS sector (non-voting).

Faculty member representatives on the Research Committee shall be nominated by their respective Faculty Councils. Faculty member appointments are for a three-year term. Faculty Senators shall be nominated by Steering Committee from among the faculty Senators. Faculty Senators appointments are for a one-year term. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. Student appointments are for a one-year term.

The Research Committee is empowered to nominate, on an annual basis, up to two additional tenured or tenure-track faculty members as members-at-large to give a balanced representation to important research areas.

7.2   Mandate:

- Identify current research issues and propose ways and means of responding to these challenges;
- Study and make recommendations to Senate concerning:
  o the development of research in the University, and internal resources to support research;
  o the creation and/or revision of all research-related policies under the Office of the Vice-President, Research and Graduate Studies;
- the revision of institutional and government-mandated plans related to research; Undertake any other function that may be delegated to it by Senate; and
- Make any other recommendations to Senate that it judges appropriate within the scope of its mandate.

8.   Special Graduation Awards Committee

8.1   Membership:

- The President and Vice-Chancellor*;
- The Dean of Students - Chair;
- Two faculty Senators;
- One undergraduate student;
- One graduate student;
- A member of the alumni (non-voting);
- A Student Services Director (non-voting);
- The Director of Alumni Affairs (non-voting).

The University Registrar is Secretary (non-voting) of the Committee.

Faculty Senators on the Special Graduation Awards Committee shall be nominated by Steering Committee from among the faculty Senators. Student representatives shall be nominated by their respective student associations, which are encouraged to designate their nominees from among Senators. The alumnus or alumna shall be nominated by the Concordia Alumni Association. The Student Services Director shall be nominated by the Associate Vice-President, Enrolment and Student Services. All appointments to the Special Graduation Awards Committee are for a one-year term.

8.2   Mandate:

The Committee's mandate is to solicit and review nominations and to recommend recipients to Senate for the following Special Graduation Awards:

- The Concordia Medal
- The First Graduating Class Award
- The Malone Medal
- The O'Brien Medal
- The Stanley G. French Award

- The Lieutenant-Governor's Award
- The Provost's Medal for Outstanding Achievement
- The Dean of Students Medal

as approved by the Board of Governors on September 6, 1973; and revised by the Board of Governors on March 20, 1986 (effective July 1, 1986);

and as amended by Senate on September 26, 1986; December 19, 1986; May 8, 1987; May 29, 1987; December 18, 1987; January 22 , 1988; May 6, 1988; September 13, 1991; December 4, 1992; October 28, 1994; September 15, 1995; September 13, 1996; February 7, 1997; March 7, 1997; June 9, 2000; January 18, 2002; December 8, 2006; February 12, 2010 (effective June 1, 2010); May 21, 2010 (effective June 1, 2010), April 15, 2011; February 17, 2012; September 14, 2012, April 17, 2015 (effective June 1, 2015), December 9, 2016, March 16, 2018, December 11, 2019; September 21, 2021; May 20, 2022; May 19, 2023.

SENATE
OPEN SESSION
Meeting of May 19, 2023

AGENDA ITEM: Approval of the Academic Freedom Policy

ACTION REQUIRED: For approval

SUMMARY: Senate is being presented the Academic Freedom Policy for approval

BACKGROUND: The National Assembly of Québec adopted *An Act Respecting Academic Freedom in the University Sector (Bill 32) in June 2022* (the "Law"). The Law requires university-level educational institutions to adopt a policy pertaining exclusively to academic freedom, providing for specific parameters as described in the legislation.

A drafting committee drafted the policy and procedures documents in conformity with the Law. The draft documents were presented to the Concordia University (the "University") community, for consultation and feedback.

After the consultation concluded, the draft policy documents were presented to the Steering Committee for review and approval. At its meeting of May 9, 2023 the Steering Committee recommended that Senate approve the policy.

DRAFT MOTION:

That, on recommendation of the Steering Committee, Senate approve the Academic Freedom Policy, which is provided in the Document US-2023-4-D8.

PREPARED BY:

Name: Karan Singh
Date: May 10, 2023

POLICY ON ACADEMIC FREEDOM

Effective Date: month X, XXXX	**Approval Authority:** Senate
Supersedes /Amends: N/A	**Policy Number:** PRVPA-XX

PREAMBLE

Academic Freedom (as defined below) is the foundation on which universities are built. Research (including research-creation), teaching, and service to scholarly organizations – the principal activities and endeavours of Academic Members (as defined below) – can only be fully exercised if they are undertaken without the constraint of political interference, disciplinary orthodoxies, or donor influence. Similarly, Academic Freedom guarantees that Academic Members are free to critique one's university, its administration, government entities and society, subject to legal and policy restrictions.

At Concordia University (the "University"), Academic Freedom is enshrined notably, in collective agreements, the *Code of Rights and Responsibilities* ([BD-3](#)) and in the [Academic Code of Conduct](#).

The University's *Policy on Academic Freedom* (the "Policy"), written in compliance with the *[Act respecting academic freedom in the university sector, CQLR, chapter L-1.2](#)*, seeks to provide a stand-alone Policy and *Procedures regarding the Academic Freedom Committee* (the "Procedures") to address complaints of violations of Academic Freedom. As such, the Policy and its related Procedures stand in relation to existing University policies, but do not replace or supersede the complaint, grievance or appeal procedures described in the existing collective or employment agreements and in any other [University policies and procedures](#).

The University values the diversity of scientific and scholarly voices, methodologies and opinions that make up its academic community; it does not seek, through this or any other Policy, to hinder the free exchange of ideas or limit the discussion of difficult or controversial subjects. The University further affirms that its Policy does not cover language or forms of expression that would be classified as hate speech or otherwise cause harm to a member of the community.

SCOPE

This Policy and its related Procedures apply to all members of the University community and outlines the principles that govern Academic Freedom.

PURPOSE

In accordance with the *Act respecting academic freedom in the university sector, CQLR, chapter L-1.2* (the "Act"), the purpose of this Policy is to recognize, promote and protect Academic Freedom in order to support the mission of the University.

DEFINITIONS

For the purposes of this Policy, the following definitions shall apply:

"Academic Freedom" is defined by the Act as the right of the Academic Member to engage freely and without doctrinal, ideological or moral constraint, such as institutional censorship, in an activity through which the Academic Member contributes to carrying out the mission of the University.

That right includes the Academic Member's freedom:

   a) to teach and to discuss;
   b) to conduct research, create and publish;
   c) to express their opinion about society and about an institution, including the University, and about any doctrine, dogma or opinion; and
   d) to freely take part in the activities of professional organizations or academic organizations.

Academic Freedom must be exercised in accordance with rigorous methodologies in the pursuit of knowledge generally recognized by the academic community and the university sector and taking into account the rights of other members of the community.

An Academic Member's right to Academic Freedom does not supersede, replace or modify the academic or pedagogical requirements related to a course or program and must be exercised and interpreted in a manner consistent with the University's policies, guidelines and practices.

"Academic Freedom Committee" means the committee described in section 2.

"Academic Member" means any member of the community who is engaged in academic endeavours described in the above definition of Academic Freedom, which contribute to carrying out the mission of the University and normally includes faculty members, librarians, researchers, postdoctoral fellows, and students.

"Chair" means the person who chairs the Academic Freedom Committee and who is responsible for university Academic Freedom, namely the Provost and Vice-President, Academic, or their delegate.

POLICY

1. Nothing in this Policy shall replace or supersede any complaint, grievance or appeal procedure set out in any collective or employee agreement to which the University is a party, the Academic Code of Conduct, the *Code of Rights and Responsibilities* (BD-3), the University Calendars or other University policies or procedures.

2. The Academic Freedom Committee shall be composed of the following:

    - Chair
    - Vice-President, Research and Graduate Studies or their delegate
    - One member appointed by the Provost and Vice-President, Academic from the Academic Deans and University Librarian for a one-year term
    - Three full-time faculty or librarian members, appointed by the Concordia University Faculty Association (CUFA) for a three-year term
    - Two part-time faculty members, appointed by the Concordia University Part-time Faculty Association (CUPFA) for a two-year term
    - One graduate student, appointed by the Graduate Students' Association for a one-year term
    - One undergraduate student, appointed by the Concordia Student Union for a one-year term

3. Members of the Academic Freedom Committee shall serve independently.

4. The Academic Freedom Committee and/or the Chair, as appropriate, shall be responsible for:
    - overseeing the implementation of the present Policy;
    - examining complaints relating to a violation of Academic Freedom in accordance with the Procedures and, if applicable, making recommendations regarding such complaints; and
    - making recommendations on any other matter relating to Academic Freedom.

5. In consultation with the Academic Freedom Committee, the University shall establish:
    - awareness-raising and information campaigns for the community, including training intended to improve awareness and protection of Academic Freedom;
    - resources and instructional tools to ensure the promotion of and respect for Academic Freedom; and
    - mechanisms to receive and review comments from the members of the community regarding Academic Freedom.

6. The Office of the Provost and Vice-President, Academic shall also serve as an advisory service for general questions pertaining to the present Policy or its Procedures as well as any other general inquiries pertaining to Academic Freedom.

7. Without compromising confidentiality, the University will comply with the Act by producing an annual report on the implementation of the Policy, which will include a compilation of all complaints processed by the Academic Freedom Committee and the measures applied, if any. The University will also report to the University community.

8. In accordance with the timeline prescribed by the Act, this Policy must be reviewed at least once every 10 years.

9. The overall responsibility for implementing and recommending amendments to this Policy shall rest with the Provost and Vice-President, Academic.

Approved by Senate [insert date].

PROCEDURES REGARDING THE ACADEMIC FREEDOM COMMITTEE

PURPOSE

These Procedures outline the process to follow for any Academic Freedom complaint as set out in the *Policy on Academic Freedom* (PRVPA-XX) (the "Policy").

DEFINITIONS

For the purposes of these Procedures, all terms that are capitalized shall have the same meaning as those terms defined in the Policy. Additional terms specific to these Procedures are defined below:

"Complainant" means an Academic Member who files a complaint that their Academic Freedom has been violated in accordance with the Policy.

"Respondent" means any member of the University community against whom a complaint under the Policy is made.

Meetings of the Academic Freedom Committee

1.   Quorum is defined as a majority of the members, including the Chair.

2.   The Academic Freedom Committee will make recommendations by consensus whenever possible. If it is impossible to reach a consensus, the committee votes, and a majority of the members present prevails.

3.   The Chair shall only vote when the outcome of a vote results in a tie. This in no way limits the Chair's right of expression during any or all proceedings.

4.   The Academic Freedom Committee shall meet in camera and all of its deliberations are strictly confidential, and its recommendations as well as any information or documentation pertaining to any complaint are to be treated confidentially.

Complaints

5.   An Academic Member who wishes to file a complaint under the Policy against a member of the University community shall file a written complaint with the Provost and Vice-President, Academic. A Complainant may be assisted in the filing of a complaint.

6.   A complaint should be accompanied by the relevant documentation and include a detailed description of the alleged violation of the Academic Member's Academic Freedom.

7.   Upon receipt and review of a complaint, the Academic Freedom Committee shall determine the admissibility of the complaint and may put an end to or suspend the examination of the complaint if:

   a.   the subject-matter of the complaint does not pertain to Academic Freedom;
   b.   the complaint does not fall within the Academic Freedom Committee's mandate;
   c.   the complaint is frivolous or spurious;
   d.   the complaint concerns a hypothetical situation;
   e.   the Complainant is not an Academic Member or if the Complainant is filing the complaint on behalf of someone else;
   f.   the Respondent is not a member of the University community; or
   g.   the complaint can be or has been received and treated in accordance with another University policy, procedure, guideline or in accordance with the relevant collective or employee agreement.

8.   If required to determine the admissibility of the complaint, the Chair may request additional documentation or information regarding the alleged violation of Academic Freedom.

9.   When putting an end to or suspending the complaint at this stage, the Chair shall inform the Complainant and include the reason(s) and, if applicable, the other option(s) available to the Academic Member.

10. Once the complaint has been deemed admissible, the Chair, in consultation with the Academic Freedom Committee, shall normally strike a sub-committee. The composition of the sub-committee shall be chosen from the members of the Academic Freedom Committee with consideration given to the nature of the complaint and to the appropriate representation of the Academic Freedom Committee membership.

11. The sub-committee shall be convened in order to review the matter, and sections 1 to 4 of these Procedures shall apply.

12. Following an initial review, if the sub-committee considers the complaint inadmissible for the reasons described in section 7 or otherwise, it may recommend to the Academic Freedom Committee to discontinue or suspend any further analysis of the complaint. Upon the recommendation of the sub-committee, the Academic Freedom Committee may elect to discontinue or suspend the examination of the complaint.

13. When putting an end to or suspending the complaint at this stage, the Chair shall inform the Complainant and Respondent and the Respondent's employee Union or Association, if applicable. When applicable, the reason(s) as well as the other option(s) available shall be presented to the Academic Member.

14. The Academic Freedom Committee and its sub-committee do not constitute a tribunal and do not hold hearings in order to assess the merits of a complaint. The examination of a complaint by the Academic Freedom Committee or its sub-committee shall not involve a re-investigation of a matter that has been investigated by the University or on behalf of the University, whether pursuant to another University policy or process, or otherwise.

15. The sub-committee may base its conclusions and appropriate recommendations, if any, upon the complaint, the Respondent's written observations and may consult any other relevant source, information or documentation.

16. If the sub-committee considers that a further inquiry is required, it submits its recommendation to the Academic Freedom Committee. Upon consultation with the Academic Freedom Committee, the Chair may request additional information from relevant parties, individuals or units.

17. In the event the sub-committee concludes that the complaint constitutes a violation of Academic Freedom, it informs the Academic Freedom Committee of its conclusion in a reasoned report. The Chair, in consultation with the Academic Freedom Committee, shall decide on the appropriate measures to remedy the violation based upon the conclusions and recommendations of the sub-committee.

18. The Chair, in consultation with the Academic Freedom Committee, may recommend appropriate measures to remedy the violation of Academic Freedom, the whole subject to relevant collective or employee agreements or University policies.

19.   The Chair shall notify the Complainant and the Respondent, and the Respondent's employee Union or Association, if applicable, of the outcome of the decision and any action that may be taken as a result of the complaint.

Approved by Senate [insert date].