

Program Planning Worksheet
Bachelor of Administration (90 credits)
2018-2019 Academic Year

Name: _____

Student no.: _____

Prerequisites

You must complete these courses **only if you do not see** exemptions or credit for them on your student record. If you completed any of these courses, they will be considered as non-business electives.

MATH 208	ECON 201	BTM 200
MATH 209	ECON 203	

Core Courses (42 credits): All BAdmin students must complete the following 14 courses:

- | | | | |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> COMM 205 | <input type="checkbox"/> COMM 220 | <input type="checkbox"/> COMM 226 | <input type="checkbox"/> COMM 315 |
| <input type="checkbox"/> COMM 210 | <input type="checkbox"/> COMM 222 | <input type="checkbox"/> COMM 305 | <input type="checkbox"/> COMM 320 |
| <input type="checkbox"/> COMM 215 | <input type="checkbox"/> COMM 223 | <input type="checkbox"/> COMM 308 | <input type="checkbox"/> COMM 401 |
| <input type="checkbox"/> COMM 217 | <input type="checkbox"/> COMM 225 | | |

Business Elective Courses (18 credits): You must complete 18 credits from among the courses offered by JMSB. These courses may include a 12-credit business minor.

- | | | |
|--------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

Non-JMSB Elective Courses (30 credits): You must complete 30 credits offered by faculties **other than JMSB**, including **at least** 15 credits beyond the introductory level. These courses may include a non-JMSB minor.

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|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | | |

Sample First Year Schedule for Full-time Students

You may register for five courses per term, but we suggest a maximum of four courses in each term during your first year. Always complete any missing prerequisite or ESL courses in your first year.

Term 1

- COMM 205
- COMM 210
- COMM 215
- COMM 217

Term 2

- COMM 220
- COMM 222
- COMM 223
- COMM 225

Important

- You should register for courses in both Fall and Winter terms once you have access.
- Consult the [Undergraduate Calendar](#) and [Class Schedule](#) to plan your class schedule wisely.
- Consult the [Registration Guide](#) for help when choosing courses.

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the [academic advising section of our website](#) to book an appointment.
- If you are required to take ESL courses, up to 9 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.