Concordia UNIVERSITÉ UNIVERSITY | JOHN ♦ MOLSON SCHOOL OF BUSINESS

Name: _____

Student no.: _____

Program Planning Worksheet
Certificate in Business Studies (30 credits)
2023-2024 Academic Year

Core Courses (27 credits): All Certificate students must complete the following 12 courses:

❑ COMM 205	❑ COMM 213	❑ COMM 216	❑ COMM 219	❑ COMM 223	❑ COMM 226
❑ COMM 211	❑ COMM 214	❑ COMM 217	❑ COMM 221	❑ COMM 225	❑ COMM 227

Elective Course (3 credits): You must complete **3** business credits in consultation with an academic advisor.

❑ _____

Additional Courses

You may also have to complete **some or all of** these additional courses prior to registering in the program courses, depending on the deficiencies indicated **in your offer of admission**.

❑ ECON 201	❑ ESL 202	❑ MATH 206	❑ MATH 208
❑ ECON 203	❑ ESL 204		❑ MATH 209

Sample First Year Schedule for Full-time Students

Always complete any missing prerequisite or ESL courses in your first year prior to elective and core courses. You may register for 15 credits per term, but we suggest a minimum of 12 credits in your first term.

❑ COMM 205	❑ COMM 219
❑ COMM 211	❑ COMM 221
❑ COMM 213	❑ COMM 223
❑ COMM 214	❑ COMM 225
❑ COMM 216	❑ COMM 316

- You should register for courses in both Fall and Winter terms once you have access.
- Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely.
- Consult the Registration Guide for help when choosing courses.
- If required, the additional courses must be completed before the COMM courses

Important
- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the academic advising section of our website to book an appointment.
- If you are required to take ESL courses, up to 3 ESL credits may count toward your degree.