

EVENT-RELATED SUPPLIERS

INTERNAL RESOURCES

SERVICE	DEPARTMENT	CONTACT	TELEPHONE 514-848-2424	EMAIL
General inquiries - Room Booking	Hospitality Concordia	Booking Officers	Ext. 5981 or 4962	hospitality.booking@concordia.ca
General inquiries - Students	Dean of Students Office	David Baker	Ext. 3517	david.baker@concordia.ca
Audiovisual Equipment Rentals (projectors, microphones, etc.)	IITS	General	Hall Building: Ext. 3435 MB Building: Ext. 5998 Loyola: Ext. 3466	help@concordia.ca
Cleaning Services	Custodial Services	Andale Evans Brian Noseworthy	Ext. 3840 Ext. 3839	andale.evans@concordia.ca brian.noseworthy@concordia.ca
Equipment Rentals	Hospitality Concordia	Elise Cormier-Roussell	Ext. 4962	hospitality.booking@concordia.ca
Room Setup and Other Equipment Rentals	Distribution Services	Mike Russo	Ext. 3485	mike.russo@concordia.ca
Deliveries, Moves, Loading Dock Access	Facilities Management	General	Ext. 2400	call2400@concordia.ca
Electrical, Carpentry, Air-Quality	Facilities Management	General	Ext. 2400	call2400@concordia.ca
Security Services	Security	General	Ext. 3717	security@concordia.ca
Event Review	Security	Luc Fillion Valerie Bolduc	Ext. 5709 Ext. 5700	event.analyst@concordia.ca
Food, Health, Safety Issues	Food, Health and Safety	Lina Filaccione	Ext. 5423	ehs@concordia.ca
Parking Services	Parking	Nerissa Gore	Ext. 8777	parking@concordia.ca

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EXTERNAL RESOURCES

SERVICE	ORGANIZATION	CONTACT	TELEPHONE	EMAIL /WEBPAGE
Alcohol Permit for an Event	Régie des Alcools, des Courses et des Jeux (RACJ)	General	514-873-3577	www.racj.gouv.qc.ca
Tagged Alcohol for an Event (Staff and Faculty)	Hospitality Concordia	Mathieu Lavoie	Ext. 5010	alcohol.coordinator@concordia.ca
Food Permit for an Event	MAPAQ	General	418-380-2130 1-800-463-6210	http://www.mapaq.gouv.qc.ca
Equipment Rentals	Celebrations	General	514-738-4755	info@celebrationsgroup.com www.celebrationsgroup.com
	Bravo Party Rentals	General	514-685-8000	angela@partyrentals.ca www.bravoparty.com

Note: If you have an Event Coordinator assigned to your event, arrangements can be made with your Event Coordinator regarding the above resources. If you have any questions regarding any aspects of your event, please contact Hospitality and we will be happy to consult with you:

Tel: Ext. 4999