

**Program Planning Worksheet**  
**BComm: Human Resources Management (120 credits)**  
**2020-2021 Academic Year**

Name: \_\_\_\_\_

Student no.: \_\_\_\_\_

**Foundation Courses (30 credits)**

These required basic courses prepare you for university studies in business:

- |                                   |   |  |  |
|-----------------------------------|---|--|--|
| <input type="checkbox"/> MATH 208 | <input type="checkbox"/> ECON 201         | <input type="checkbox"/> Non-JMSB elective | <input type="checkbox"/> Non-JMSB elective |
| <input type="checkbox"/> MATH 209 | <input type="checkbox"/> ECON 203         | <input type="checkbox"/> Non-JMSB elective | <input type="checkbox"/> Non-JMSB elective |
| <input type="checkbox"/> BTM 200  | <input type="checkbox"/> ENGL 210 or 212* |  |  |

\* Complete this English course in your first year; level of English is determined by *placement test* at the Department of English.

**Core Courses (42 credits):** All BComm students must complete the following 14 courses:

- |                                   |                                   |                                   |                                   |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> COMM 205 | <input type="checkbox"/> COMM 220 | <input type="checkbox"/> COMM 226 | <input type="checkbox"/> COMM 315 |
| <input type="checkbox"/> COMM 210 | <input type="checkbox"/> COMM 222 | <input type="checkbox"/> COMM 305 | <input type="checkbox"/> COMM 320 |
| <input type="checkbox"/> COMM 215 | <input type="checkbox"/> COMM 223 | <input type="checkbox"/> COMM 308 | <input type="checkbox"/> COMM 401 |
| <input type="checkbox"/> COMM 217 | <input type="checkbox"/> COMM 225 |                                   |                                   |

**Major Courses (30 credits):** You must complete the 10 required courses below.

- |                                   |                                   |                                   |                                   |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> MANA 341 | <input type="checkbox"/> MANA 420 | <input type="checkbox"/> MANA 445 | <input type="checkbox"/> MANA 463 |
| <input type="checkbox"/> MANA 362 | <input type="checkbox"/> MANA 443 | <input type="checkbox"/> MANA 446 | <input type="checkbox"/> MANA 479 |
| <input type="checkbox"/> MANA 366 | <input type="checkbox"/> MANA 444 |                                   |                                   |

**Elective Courses (18 credits):** A minimum of 12 credits must be non-business courses. The remaining 6 credits of electives may be any combination of appropriate business or non-business courses.

- |                                |                                |                                |                                |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |                                |                                |

**Sample First Year Schedule for Full-time Students**

You may register for five courses per term, but we suggest a maximum of four courses in your first term.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> MATH 208 or 209  | <input type="checkbox"/> MATH 208 or 209   | <ul style="list-style-type: none"> <li>• <b>Foundation courses must be completed in your first year.</b></li> <li>• You should register for courses in both Fall and Winter terms once you have access.</li> <li>• Consult the <a href="#">Undergraduate Calendar</a> and <a href="#">Class Schedule</a> to plan your class schedule wisely.</li> <li>• Consult the <a href="#">Registration Guide</a> for help when choosing courses.</li> </ul> |
| <input type="checkbox"/> ECON 201 or 203  | <input type="checkbox"/> ECON 201 or 203   |   |
| <input type="checkbox"/> BTM 200          | <input type="checkbox"/> Non-JMSB elective |   |
| <input type="checkbox"/> ENGL 210 or 212* | <input type="checkbox"/> Non-JMSB elective |   |

\* If required, ESL courses must be completed before ENGL or elective courses.

**Important**

- Academic advisors are available to help you make your class schedule, change your course load and plan your degree progression; please refer to the [academic advising section of our website](#) to book an appointment.
- If you are required to take ESL courses, up to 15 ESL credits may count toward your degree. Even if ESL courses are not required, up to 6 ESL credits may count toward your degree.