

## JMSB ADMISSION REQUIREMENTS FOR CERTIFICATE AND INDEPENDENT STUDENTS

### Important Information

- To be eligible for admission into a JMSB Bachelor of Commerce (BComm) or Bachelor of Administration (BAdmin), current Certificate and Independent students must meet the requirements below and submit a new application.
- New applications to JMSB are considered for the Fall and Winter semesters only (New applications are **not** available for Summer semesters.)
- New applications to JMSB are completed on-line in the Application for Admission section of the MyConcordia Portal: [myconcordia.ca](http://myconcordia.ca) See our step-by-step application guide: [concordia.ca/admissions/apply-now.html](http://concordia.ca/admissions/apply-now.html)
- The deadline to apply to JMSB is **March 1st** for Fall semester entry and **November 1st** for Winter semester entry.

### Current Certificate or Independent Students must meet the following requirements

1. Complete a **minimum of 12 credits** (4 courses) at Concordia University. (You may apply to JMSB while in progress of completing the 12 credits).
2. Achieve a **minimum Cumulative Grade Point Average (CGPA) of 2.70**. (The CGPA is an overall GPA based on all the courses completed at Concordia).
3. Achieve a minimum combined **average grade of 2.70 (B-) or better between MATH 208 & MATH 209**. (Students who have received an exemption for MATH 208 must achieve a minimum grade of 2.70 in MATH 209, and vice versa).
4. Complete (or have exemptions) for the following courses:
  - **BTM 200** – Fundamentals of Information Technology.
  - **ECON 201** – Introduction to Microeconomics
  - **ECON 203** – Introduction to Macroeconomics
  - **MATH 208** – Fundamentals of Mathematics I (Linear Algebra)
  - **MATH 209** – Fundamentals of Mathematics II (Calculus I)

### Core Business Course Available Prior to Applying to JMSB.

- **MARK 201** - *Introduction to Marketing*. With a minimum grade of 1.7 (C-) MARK 201 will be considered equivalent to COMM 223 upon successful entry into JMSB.

### Courses that will NOT result in Transfer Credits or Exemptions towards a JMSB Degree

If you intend to apply JMSB do not take these courses:

ACCO 230, ADMI 201, ADMI 202, COMM 299, FINA 230, MANA 201, MANA 202, MANA 211, MANA 213, MANA 266, MANA 298, MANA 300.

### Transferable Courses

Completed university courses, including the JMSB prerequisites, may be credited towards the elective component of a JMSB degree provided a grade of 1.7 (C-) or better has been achieved.

### Students in Failed Standing

- Students in failed standing must apply for readmission to their current program.
- Once readmitted students must upgrade their academic standing by completing 24 to 30 credits.
- Students who have been in failed standing must achieve a minimum CGPA of 2.7 for the courses completed after readmission to their program, and meet the requirements 3 and 4 above.
- Courses completed prior to readmission with a minimum grade of C- (1.7 GPA) will be considered for transfer credits

## FREQUENTLY ASKED QUESTIONS

- **Am I required to re-take courses that I have received an exemption for?**
  - No, you are not required to retake courses for which you have received an exemption (EX). See your student record to verify what exemptions you have.
- **What is the minimum grade required for the JMSB prerequisites to be eligible to transfer to JMSB?**
  - A minimum grade of 1.7 (C-) must be achieved for courses to be transferred to JMSB.
  - An average grade of 2.70 (B-) or better is required between MATH 208 and MATH 209. (Students who have received an exemption for MATH 208 must achieve a minimum grade of 2.70 (B-) in MATH 209, and vice versa).
- **Why am I not able to register for MATH 208 or MATH 209?**
  - If you have not completed upper-level math course in high school or college, you will have to complete MATH 206 prior to taking MATH 208 and MATH 209.
- **Can I take MATH 200 and MATH 206 together in the same semester?**
  - It is not recommended as MATH 206 builds on MATH 200
- **How long will it take to complete my degree?**
  - The length of time it will take you to complete your degree depends on the number of courses you take per semester and the number of prerequisites that you are missing.
  - To get an idea of the courses that you will have to complete to earn a JMSB degree please see JMSB Program Planning Work Sheets.
- **Can I receive scholarships, loans or bursaries?**
  - For information about financial assistance please contact Concordia's Financial Aid and Awards Office (FAAO) - Email: [fundingyoureducation@concordia.ca](mailto:fundingyoureducation@concordia.ca)
- **I have completed the JMSB prerequisites, what other courses should I take?**
  - You may take non-JMSB electives, courses that you are interested in and that you believe you will do well in, so that you maintain a CGPA of 2.7 or above.
  - Consider taking MARK 201- see Core Course Available Prior to Applying to JMSB section on page one.
- **When must I have completed all the JMSB admission requirements?**
  - All requirements must be satisfied one semester prior to transfer.
  - To transfer for a Fall semester the latest JMSB prerequisites can be completed is the previous Winter semester.
  - To transfer for a Winter semester the latest JMSB prerequisites can be completed is the previous Summer 2 semester.
- **Am I required to be a full-time student prior to transferring to JMSB?**
  - No, you may be a part-time student or not taking any courses at all in the semester prior to transferring.
- **Will courses taken in the semester prior to transfer (Summer semesters for Fall transfer / Fall Semester for Winter transfer) affect my cumulative grade point average?**
  - Yes, if your CGPA drops below 2.7 in the semester immediately prior to transferring your conditional admission will be rescinded.
  - You may take courses in the semester immediately prior to transferring, but you risk decreasing your CGPA
- **Why am I unable to register for Commerce (COMM) courses?**
  - Commerce (COMM) courses are reserved for JMSB students, you will not be able to register for COMM courses until officially accepted into a JMSB program.
- **I have managed to get on the wait-list for a Commerce (COMM) course, what's next?**
  - Commerce (COMM) courses are reserved for JMSB students. Once you reach the top of the wait-list you will be denied entry to the course.