

RESEARCH GRANT WRITING TIPS

Here are some simple suggestions that all researchers should take into consideration when preparing their next proposal.

PLANNING PHASE

- Start early!
- Read the guidelines (and the Peer Review Manual if available)
- Look at sample applications

WRITING PHASE

- Be clear and concise
- Avoid using jargon and acronyms
- Keep your audience in mind
- Make the reviewer “happy”: stick to the format indicated by the agency

SUBMISSION PHASE

- Have your proposal reviewed by colleagues
- Allow for sufficient time for feedback from Colleagues, the Advisors, Research Development and the Research Grant Staff)

REMINDER

Avoid cutting and pasting sections from other/previous applications, in most cases, reviewers can spot it as the text does not flow the same.