

PRE-SELECTION APPLICATION INSTRUCTIONS AND CHECKLIST

For applicants:

- ✓ Prepare all the relevant required documents (table below) and send them as one PDF document to your nominating department by July 31st.
- ✓ Ask your references to send their letters of recommendation directly to your nominating department.

For your application to be admissible, all required supporting documents must be included:

- 1- Completed pre-selection application form,
- 2- A photocopy of your passport or other official proof of citizenship,
- 3- Transcripts for all university studies, whether completed or not (certificate, diploma, Baccalaureate, Master's, Doctorate, etc.). In cases where equivalencies have been granted for courses taken in other institutions or prior programs, transcripts must be provided. In cases where transcripts are from outside North America, the candidate must enclose a letter explaining the grading system used in the educational institution concerned,
- 4- The two letters of reference sent directly from the referees to the nominating department,
- 5- Acknowledgements of receipt from the editor for all articles submitted and the editor's comments. Note that acknowledgements of receipt are not required for published articles.
- 6- A photocopy of your doctoral diploma (or an attestation that the dissertation has been submitted). Otherwise, provide a certified copy of your transcript
- 7- The letter of acceptance from the research supervisor

For Nominating Departments:

- ✓ Verify each candidate's pre-selection application is complete.
- ✓ Complete the nomination submission form and use it as the cover page for each candidate's nomination package.
- ✓ Send each candidate's nomination as a single PDF document to the Graduate Awards Office no later than August 13th.

Only one PDF document per candidate will be accepted. Incomplete applications will not be forwarded to the internal adjudication committee for review.

QUEBEC MERIT SCHOLARSHIP PROGRAM FOR FOREIGN NATIONALS
PROGRAMMES DE BOURSES D'EXCELLENCE POUR ÉTUDIANTS ÉTRANGERS (PBEEE)**Section A – Identification of Applicant**

Last Name, First Name:

Student ID at Concordia University (if known):

Date of Birth (month/day/year):

Nominating Department:

Foreign Country Address (mandatory – must be outside of Canada).

Civic number/street:

City:

Province:

Country:

Postal Code:

E-mail:

Foreign Country Phone#:

Supervisor's Last name, first name:

Supervisor's Department:

Supervisor's E-mail:

Applicant's Priority Order of Research (1,2,3 or 4):

Natural Sciences and Engineering

Social Sciences and Humanities

Arts

Health Sciences

Transcripts are appended from the following institutions (copies – originals not required for pre-selection process):

Institution #1:

Institution #2:

Institution #3:

Provide the Cumulative Grade Point Average (cGPA) in all university studies – completed, uncompleted and current – (i.e. 3.9/4.3; 3.6/4.0; 80%; 16/20 etc.):

Bachelor's:

Certificate/Diploma:

Master's:

Doctorate:

Current University (or previous, if not current student):

Section B – Category of Competition

Applicants may only submit one pre-selection application to the VM Master’s, V1 Doctoral, V2 Postdoctoral or V3 Short Term Research competition; however, they may apply for one or more of the following sub-categories (i.e. V1 Unrestricted and 1B Brazil Doctoral).

Choose the right category or categories:

V2 Postdoctoral Unrestricted

2B Brazil Postdoctoral

2I India Postdoctoral

Section C – Quota Table

Categories	Master’s \$20,000 up to 2 years	Doctoral \$25,000 up to 3 years	Postdoctoral \$35,000 one year non renewable	Short term research \$12,000 up to 4 months	Total Quota
Open	VM 4 nominations	V1 4 nominations	V2 4 nominations	V3 4 nominations	16
Brazil					3
China	N/A	Pre-selection is done by China	Pre-selection is done by China	Pre-selection is done by China	0
Israel	N/A	1IS 1 nomination	N/A	3IS 1 nomination	2
India	N/A	1I 1 nomination	2I 1 nomination	3I 1 nomination	3
Wallonia	N/A	1W 1 nomination	N/A	3W 1 nomination	2
Total	4	8	6	8	26

Quebec Merit Scholarship Program for Foreign Nationals Postdoctoral research scholarship application form

IDENTIFICATION OF CANDIDATE

Family name: _____ Given name(s): _____
Date of birth (year/month/day): _____

MAILING ADDRESS (IN QUEBEC IF AVAILABLE)

Civic number/street: _____
City: _____ Province/State: _____ Country: _____
Postal Code: _____ Phone: _____ Phone Office: _____ Extension: _____
E-mail: _____

PERMANENT ADDRESS (IN COUNTRY OF ORIGIN)

Civic number/street: _____
City: _____ Province/State: _____ Country: _____
Postal Code: _____ Phone: _____ Phone Office: _____ Extension: _____
E-mail: _____

TITLE (must be in French)

*The title of the proposed project may be changed later if necessary.

RESEARCH ENVIRONMENT CONCERNED

Family name of supervisor:

Given name(s) of supervisor:

Name of research group, laboratory or center, where applicable:

Department:

Institution:

Civic number/Street:

City:

Province/State:

Country:

Postal Code:

Phone:

E-mail:

Length of research (minimum six months; maximum 12 months):

Date research will begin (year/month):

INFORMATION CONCERNING YOUR DOCTORAL THESIS DIRECTOR

Family name of main director:

Given name(s) of main director:

Name of research group, laboratory or center:

Department:

Institution:

SECTOR

Name by order of priority (1,2,3 or 4) the main research sector(s) mentioned in your application:

Natural Sciences and Engineering

Social Sciences and Humanities

Fine Arts and Letters

Health Sciences

UNIVERSITY FILE

University studies: Indicate Completed, uncompleted, and current university studies, sorted by reverse chronological order

Title of Degree	Discipline	Institution	Date of enrolment in the program (year/month)	Projected or real date the degree was/will be obtained year / month	Grade Point Average

DOCTORAL THESIS

Indicate the title of your thesis, how far advanced you are with your research, and the connection between your thesis subject and your postdoctoral fellowship research project, where applicable (maximum half page)

EXPERIENCE AND ACHIEVEMENTS(maximum three pages)**A) EXPERIENCE : (e.g.: research assistant, teaching assistant, lecturer, etc.)**

B) SCIENTIFIC ACHIEVEMENTS: List your main publications and other contributions to research based on the below categories. Specify whether you are the first author or a co-author:

- Articles published in journals with an editorial team (RAC)
Original edited articles
- Published books (LIV)
As author or editor
- Contributions to a collective work (chapters in a book) (COC)
Chapters written as a guest contributor
- Articles accepted for journals with an editorial team (ART)
Enclose letters of acceptance.
- Proceedings (CAC)
Collective works from conferences or symposia – Peer-reviewed or unreviewed chapters (e.g.: Proceedings of the New York Academy of Sciences)
- Conferences with review (COF)
Communications evaluated by a peer committee. Use an asterisk to indicate the author who gave the presentation.
- Patents (BRE)
Filed or accepted patents – Indicate the numbers and the country where the patent is valid.
- Individual creative or performance activities (CRE) or group creative or performance activities (GRO)/ individual or collective literary or artistic works
Examples: novel, short story, poetry, film, video, visual art, booklet, record, sound design, artist book, collection, exhibition catalogue, etc.
- Other achievements (AUT) (articles submitted, research reports, technology transfer, scientific outreach, etc.)
Attach acknowledgements of receipt for submitted articles.

C) CAREER TRAJECTORY: Show the relevance of your experience and scientific achievements for the proposed postdoctoral fellowship research project.

Scholarships and prizes obtained**Other relevant information**

- Include any information relevant to evaluation of the application, and, where applicable, give details as to the circumstances that delayed your training or education (work, part-time studies, sick leave, parental leave, etc.)

EXPERIENCES AND ACHIEVEMENTS

EXPERIENCES AND ACHIEVEMENTS (continued)

EXPERIENCES AND ACHIEVEMENTS (continued and end)

DESCRIPTION OF RESEARCH PROJECT

Clearly describe your research project by specifying the following in the order given: a) issues; b) research goals; and c) methodology. (maximum two pages)

DESCRIPTION OF RESEARCH PROJECT (continued and end)

BIBLIOGRAPHY. Indicate three to five relevant publications (maximum half a page). No appendices accepted

EXPECTED SPIN-OFFS

Show the importance of the research project, specify its contribution to the development of knowledge, and justify your choice of research environment (maximum half a page).

IDENTIFICATION OF REFEREES

Specify the name, address, phone number and e-mail address of your two referees.

Identification referee #1

Family name, Given name:

Contact information

Civic number/street:

City:

Province/State:

Country:

Postal Code:

Office Phone number:

E-mail:

Identification referee #2

Family name, Given name:

Contact information

Civic number/street:

City:

Province/State:

Country:

Postal Code:

Office Phone number:

E-mail:

We suggest that your thesis director be one of the referees. If not, explain :

CURRENT OCCUPATION

What is your current occupation?

Student

Other

If you are a student, indicate:

University:

Study program:

If you answered 'other', specify:

If you have a job,specify:

The name of your employer:

City:

Country:

Applicant's signature:

Date: