



Guide for Program Representative



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Forces AVENIR aims to recognize, honour and promote the engagement of students in projects that contribute to the development of socially conscious, responsible, active and persevering citizens who are both dedicated to their community and open to the world.



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Thank You from the CEO and founder of Forces AVENIR

Dear program representatives,

It's wonderful to be writing to you today! We are very pleased to have you with us again this year as we launch the new 2024 edition of the Forces AVENIR University Program. I would like to begin by expressing, on behalf of the entire Forces AVENIR (FA) family, **my warmest thanks** for all the time you invest in the program. It is unquestionably thanks to your involvement, and the help of your teams, that we are able to recognize remarkable role models of student commitment and perseverance. Together, we allow thousands of people to be inspired by their wonderful stories. Together, we also make a significant contribution to promoting and fostering student commitment and perseverance in the Québec education system.

When missions for education are enriched with a philosophy aimed at promoting student engagement and forming citizens who are socially conscious, responsible and persevering, we will witness the emergence of more committed actions similar to those that we recognize together. **Now imagine the leverage effect on the development of individuals and communities.** The beneficial impact is undoubtedly greater than we could ever imagine! Thanks to you, thanks to Forces AVENIR, we therefore contribute to the advancement of knowledge in all its aspects and to a better educational culture, one which favours the full development of potential, commitment, good citizenship, perseverance **and, ultimately, the fulfilment of people and communities.**

Once again, my heartfelt thanks to all of you for enabling Forces AVENIR **to be a mainstay of student engagement recognition in Québec.**

Kind regards,



FRANÇOIS GRÉGOIRE

PRESIDENT-CEO AND FOUNDER, FORCES AVENIR



Project Categories

These categories aim to recognize, honor and promote students or groups of students who have distinguished themselves by carrying out project linked to one of the following fields:



AVENIR Arts, Literature and Culture

Project pertaining to the performing arts, visual arts, cinema, arts and crafts, literature, architecture, design or heritage.



AVENIR Mutual aid, Peace and Justice

Project aimed at promoting community service, humanitarian cooperation, the respect for human rights or the establishment and promotion of a just society.



AVENIR Social Economy, Entrepreneurship and Business

Project relating to economic growth or to the creation, expansion or recovery of a business venture.



AVENIR Environment

Project concerned with the environment, whether it promotes environmental protection, recycling, reuse, recuperation, sustainable development, natural resources or environmental education.



AVENIR Health and Healthy living

Project connected with health awareness and prevention, research or improving public health in areas such as nursing, diet, physical fitness, mental health and medicine.



AVENIR Science and Technology

Project of a scientific or technological nature, which involves research, experimentation or popularization in the field of science and technology.



AVENIR Society, Communications, and Education

Project of a social nature linked with communications, education or political action and which addresses social issues or public concerns.



AVENIR Project Par Excellence

The AVENIR Project Par Excellence award recipient will be selected from among all the applications in the Project categories. The winner will have distinguished themselves from all the other candidates and the student or group of students will have demonstrated a constant pursuit of excellence in all their activities.

Personality Categories



AVENIR Personality - Undergraduate

The Personality AVENIR - 1st cycle awards will be presented to undergraduate students who have distinguished themselves through a balance of academic, personal and social achievements, as well as by their leadership, the concrete impact of their engagement and consistency in all the specified criteria throughout their studies.



AVENIR Personality - Graduate

The Personality AVENIR - 2nd and 3rd award will be presented to a graduate student who has achieved distinction through a balance of academic, personal and social achievements, as well as by their leadership, the concrete impact of their engagement and consistency in all the specified criteria throughout their studies.



AVENIR Personality - Perseverant

The Perseverant Personality category recognizes a student who has made efforts and developed strategies throughout their entire life in order to overcome challenges, nourish their motivation, experience successes, get into university, and succeed in their academic studies.



AVENIR Committed Staff Member

The Committed Staff Member category recognizes a member of staff who, outside the context of a course or research program, is involved with students who are engaged in community actions, here or elsewhere in the world. Or, the category recognizes a member of staff whose engagement has had an impact on the educational institution's mission and the development of more socially-conscious, responsible, active and persevering citizens. While resolutely fulfilling their professional responsibilities and maintaining a good life-work balance, the recipient has distinguished themselves by their ability to arouse the desire to get involved, among both students and community members.



AVENIR Personality Par Excellence

The Personality AVENIR Par Excellence and Project AVENIR Par Excellence award recipients will be selected from among all the candidates. The winners will have distinguished themselves from all the other candidates and the student or group of students will have demonstrated a constant pursuit of excellence in all their activities.

Forces AVENIR +



FOSTERING STUDENT ENGAGEMENT

Forces AVENIR (FA) aims to provide better funding for student engagement projects in order to **foster** their development at educational institutions. In keeping with its mission, and for future representations, the organization has joined forces with the Forces AVENIR Foundation (FAF) as part of an ambitious funding program for student initiatives.

In this context, the government has given FA the opportunity to establish a fund reserved for the Science and Technology category, through its STEM (science, technology, engineering and mathematics) program. This partnership with the Secrétariat à la jeunesse (SAJ) consists of \$4.5M in financial assistance, which will take the form of match funding, and will be combined in part with contributions from the private sector, up to the amount of \$1.5M. In doing so, by 2025, the Foundation will have accumulated \$6M in permanent capital and the usufruct of 3.5% will be used as a source of funding for student engagement projects in the field of science and technology.

IMPORTANT NOTICE

It is important to note that the Québec government has only agreed to fund the Science and Technology category. FAF and FA will therefore be responsible for making the necessary representations with government agencies and private companies to extend the funding to other categories.

FINANCED CATEGORIES



Science and technology

OTHER CATEGORIES THAT THE FFA AND FA AIM TO FINANCE



Environment



Arts, literature and culture



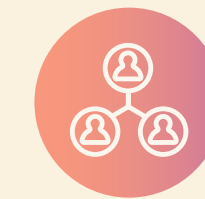
Mutual aid, peace and justice



Social economy, entrepreneurship and business



Health and healthy living



Society, communications and education

Forces AVENIR +



HOW IT WORKS

Available funding

As part of its University Program, every year **Forces AVENIR +** will provide \$80,000 in funding for projects in the Science and Technology category. In total, eight (8) projects per year will be selected to receive funding.

The projects will each receive \$5,000 with the possibility of renewing the funding a second year for a total of \$10,000 in funding.

Registration and selection

To be eligible to receive funding, the projects submitted in the Science and Technology AVENIR category of the Forces AVENIR program must complete the **Forces AVENIR +** section of the application file on the online registration platform.

During the Forces AVENIR selection process, the provincial jury for the Science and Technology AVENIR category will select, from among all the projects that have indicated they wish to receive funding as part of **Forces AVENIR +**, the eight (8) projects that will be funded.

Funding application form

Once the project has been selected, in order to receive the funding, the members will need to complete the funding application form describing the project that will be carried out and explaining how they intend to use the money.

Accountability report and funding renewal application

Once the project has been implemented, the members will need to complete an accountability report explaining the project's progress. It is when submitting this report that the members can make a request for a renewal of funding for the following year.



Selection Process

01 FIRST STEP

PROJECT CATEGORIES

For the first step, a jury at each participating university will select, when necessary, no more than 2 applications per category. There are a total of 7 categories. For this step in the selection process, the participating university is in charge of appointing the members who will make up the jury.

02 SECOND STEP

***For the second step,** a jury made up of 3 to 5 members called the specialist jury will select the 3 finalists in each of the 7 categories and then select a winner for each category from among these 3 finalists. For this step in the selection process, Forces AVENIR is in charge of appointing the members who will make up the 7 specialist juries.

03 THIRD STEP

For the third step, a final jury called the Project Grand Jury made up of between 5 and 7 members will select the Project Par Excellence award recipient from among the 7 winning projects. For this step in the selection process, Forces AVENIR is in charge of appointing the members who will make up the Grand Jury.

PERSONALITY CATEGORIES

For the first step, a jury selects (when necessary) a maximum of two candidate applications per category, from each of the participating universities. There are four different personality categories: undergraduate, graduate, Perseverant and Committed Staff Member. During this step, jury members are selected by the participating university.

***For the second step,** the grand Personality jury, made up of five to nine members, selects 3 finalists in the undergraduate category, and among them, the one winners of the category. The grand jury also selects three finalists in graduate category, three finalists in the Perseverant category and three finalists in the Committed Staff Member category. Among these finalists, the jury designates a winner for each of the categories. Lastly, among the three finalists in the undergraduate category, the three finalists in the graduate category, the three finalists in the Perseverant category, and the three finalists in the Committed Staff Member category, the grand Personality jury also selects the Excellence Personality winner. During this step, jury members are selected by Forces AVENIR.

The Forces AVENIR program aims to recognize engaged and perseverant students. In participating, the candidates are aware that they will be promoted in various medias as a means of advocating positive role models for society.

***Mandatory selection interviews:** In order to select the finalists and winners of each category, the Grand Project and the Grand Personality Jurys will invite the best candidates from each categories to an interview. Interviews will be held in May or June, and those invited must be present, whether in person, by phone or by videoconference.

Eligibility Criterias



PROJECT CATEGORIES

The project must not be carried out as part of a university undergraduate program worth more than three credits;

The project must not take place as part of a course or research program that is part of the requirements for obtaining a graduate degree;

At least 80% of the students who participated in the project must meet the criteria of the Personality categories;

The project was initiated, made operational or carried out during the period of eligibility; from April 1st 2023 to March 31st 2024;

The project is not a former recipient of an AVENIR award in the Forces AVENIR University Program.

COMMITTED PERSONALITY AND PERSEVERING PERSONALITY CATEGORIES

Be registered as a full-time student at a university participating in the Forces AVENIR University Program for at least one semester during the period of eligibility, that is to say from April 1st 2023 to March 31st 2024;

Be no more than 35 years of age on March 31st 2024;

May have received or may receive payment for their engagement provided the time required to carry out their activities or engagements greatly exceeds the time usually spent in student employment.

Not be a former recipient of an AVENIR award in the same category of the Forces AVENIR University Program.

PERSONALITY - UNDERGRADUATE

Be a regular undergraduate student.

PERSONALITY - GRADUATE

Be a regular graduate student. If a person is enrolled in both a certificate or baccalaureate as well as a 2nd or 3rd cycle program, they must submit their application to the 2nd and 3rd cycle personality category

PERSONALITY - PERSEVERANT

Be a regular undergraduate or graduate student.

COMMITTED STAFF MEMBER CATEGORY

Be a member of staff at a university participating in the Forces AVENIR University Program;

For a provincial application: Not be a former recipient of an AVENIR award in the same category of the Forces AVENIR University Program.

Selection Criterias – Project

Tangible results of the project on its milieu according to its specific context. What kind of impact has the project had on the community and the people concerned? What were the consequences and end results?	30 points
Relevance of the project in regard to the specific category and context. How imperative was it that the project be carried out? Does it focus on a specific cause, fulfil a specific goal or address a specific problem?	15 points
Innovative nature. Originality of the project according to the specific context. Is the project new and original or do similar projects already exist? Is this the first year the project was carried or is it a recurring event?	15 points
Influence of the project. Does the project have an impact on other people or only its members? How far-reaching and comprehensive is it? This criterion refers to the project's positive influence: does it extend to a group, the university community, the city or the entire province? It also refers to the project's visibility.	15 points
Educational impact of the project for the participants or the people who benefit by it. Do all those touched directly or indirectly by the project learn something new thanks to the project? Does it inform people about a particular issue, subject, situation or problem?	10 points
Scope of the organization. How many people participated in the project? (Modest scope: 3 members; major scope: 100 members.)	5 points
Pursuit of funding. Demonstration of the efforts carried out as well as the resourcefulness of the participants. How did the members go about securing the funding needed to successfully carry out their project?	5 points
Quality of the presentation. Is the file's visual presentation satisfactory? Are there any spelling mistakes? Is the reasoning used to defend the project coherent? Is the application properly structured and easy to read? Does the file answers properly to all of the criterias?	5 points
TOTAL	100 points



Selection Criterias – Personality

UNDERGRADUATE AND GRADUATE

Balance between social commitment, academic success and personal qualities. It should be clear that the candidate's activities do not take precedence over their studies and that he/she remains constant and efficient at school.	20 points
Responsibilities and leadership. Is the candidate a leader? Is the candidate required to justify the actions taken? Does the candidate have important responsibilities?	20 points
Achievements and tangible results. What kind of impact has the candidate's actions had on the community and the people concerned? What have these actions achieved?	20 points
Consistency in all the specified criteria throughout the course of studies. Is the candidate's involvement consistent or irregular? Has the candidate been socially committed since the beginning of their studies or is this the first time?	20 points
Multidisciplinary nature. Is the candidate involved in only one area of activity or is he/she interested in a variety of disciplines (sports, art, health, etc.)?	15 points
Quality of the presentation. Is the file's visual presentation satisfactory? Are there any spelling mistakes? Is the reasoning used to defend the project coherent? Is the application properly structured and easy to read? Does the file answers properly to all of the criterias?	5 points
TOTAL	100 points

PERSEVERANT

Resourcefulness. Difficulties encountered and efforts made to overcome one or many life challenges (description of challenges and the difficulties they cause, and explanation of efforts required to overcome the various obstacles).	20 points
Perseverance. Strategies and efforts made in different spheres of life (personal and academic) to overcome difficulties and thus continue and succeed in their studies.	20 points
Academic progress . Academic progress (presentation of the evolution of all academic progress and explanation of said progress).	20 points
Concrete achievements. Concrete achievements (description of one or many concrete achievements and their observable and measurable results).	20 points
Student commitment. Student engagement activities (presentation of one or many activities in which the student is involved and explanation of how these activities contribute to an improvement in their quality of life).	10 points
Sources of motivation or inspiration (presentation of one or many sources of motivation).	5 points
Quality of the presentation. Is the file's visual presentation satisfactory? Are there any spelling mistakes? Is the reasoning used to defend the project coherent? Is the application properly structured and easy to read? Does the file answers properly to all of the criterias?	5 points
TOTAL	100 points

Selection Criterias – Personality



COMMITTED STAFF MEMBER

Achievements, tangible impact on the community and openness to the world. What kind of impact has the candidate's actions had on the community and the people concerned? Has their engagement had an impact on communities outside the university? Have the candidate's actions had an impact on the institution's mission and culture, and thus fostered greater student involvement and the development of more socially-conscious, responsible, active and persevering citizens?

30 points

Level of awareness, sense of responsibility, resourcefulness, leadership and mobilization. Is the candidate a leader? Does the candidate have a lot of responsibilities in their activities? Does the candidate exert a positive influence on students involved in extracurricular activities? Do they have the ability to foster engagement?

25 points

Balance between professional duties, extracurricular activities and personal life. General overview of the three different facets of the candidate's life, that is to say their engagements, personal life and professional life. It should be clear that the candidate's engagements do not take precedence and that they remain constant and efficient in their professional duties.

20 points

Consistency in all the specified criteria throughout the course of studies. Is the candidate's involvement consistent or irregular? Has the candidate been socially committed since long or is this the first time?

20 points

Quality of the presentation. Is the file's visual presentation satisfactory? Are there any spelling mistakes? Is the reasoning used to defend the project coherent? Is the application properly structured and easy to read? Does the file answers properly to all of the criterias?

5 points

TOTAL

100 points

Content of the Application Files

The online application form for the Project categories includes:

- ✎ A 200-word summary of the project ;
- ✎ A 1,200-word presentation explaining how the project meets each and every criteria for selection;
- ✎ Three letters of recommendation supporting the Forces AVENIR application;
- ✎ A press review (optional);
- ✎ Ten colour photographs of the project and its members with the names of the people in the photos in order.

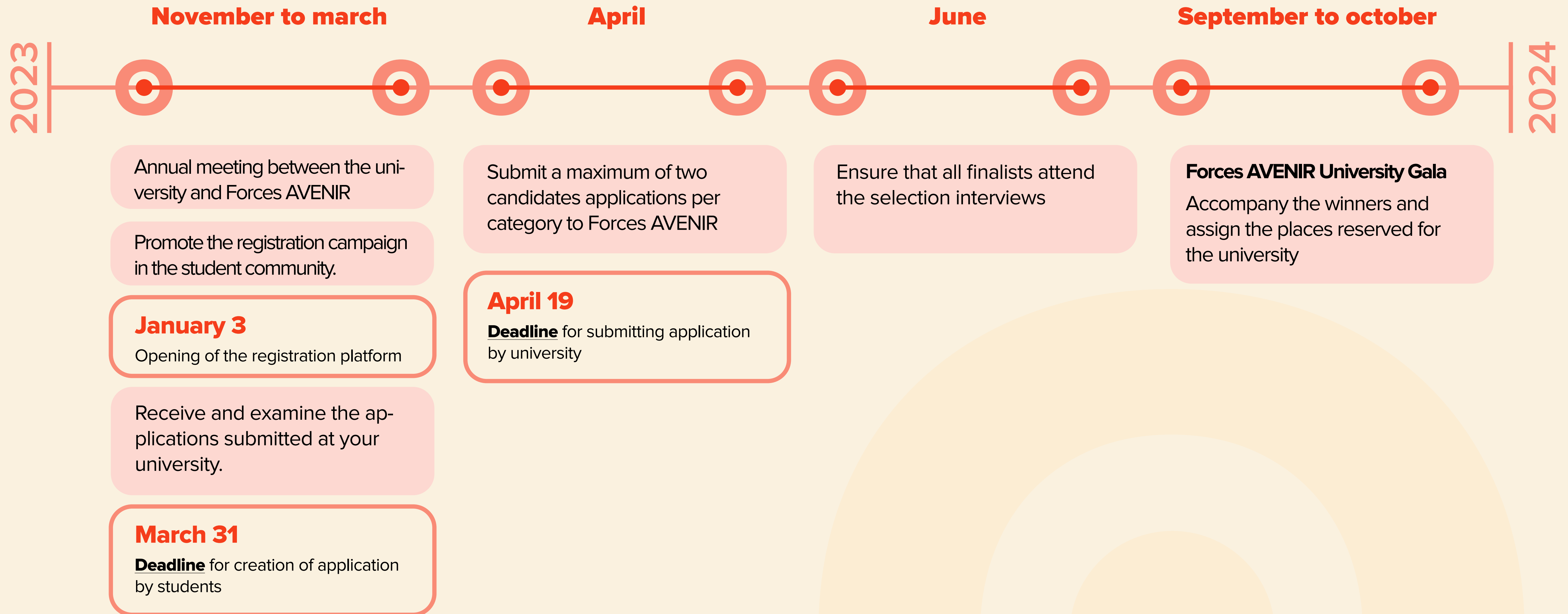
The online application form for the Personality - Undergraduate, Graduate and Perseverant categories includes:

- ✎ A 200-word summary of the student's educational path and involvement ;
- ✎ A 1,200-word presentation explaining how the candidate meets each and every criteria for selection;
- ✎ An essay of a maximum of 750 words in answer to the following question: "Based on your engagement and your studies, how do you perceive your role as a citizen in the society of the future?";
- ✎ A detailed curriculum vitae;
- ✎ Transcripts for all university studies (undergraduate and graduate studies, if applicable);
- ✎ Three letters of recommendation supporting the Forces AVENIR application;
- ✎ A press review (optional);
- ✎ Ten colour photographs of the candidate bearing witness to his/her involvement.

The online application form for the Committed Staff Member categorie includes:

- ✎ A 250-word summary of the candidate's career path, engagements and qualities as a citizen;
- ✎ A 200-word essay for each selection criterion;
- ✎ A detailed curriculum vitae;
- ✎ Ten colour photographs of the candidate bearing witness of his/her involvement;
- ✎ A press review (optional);

Annual Planning



Registration Platform

Accessing the Platform

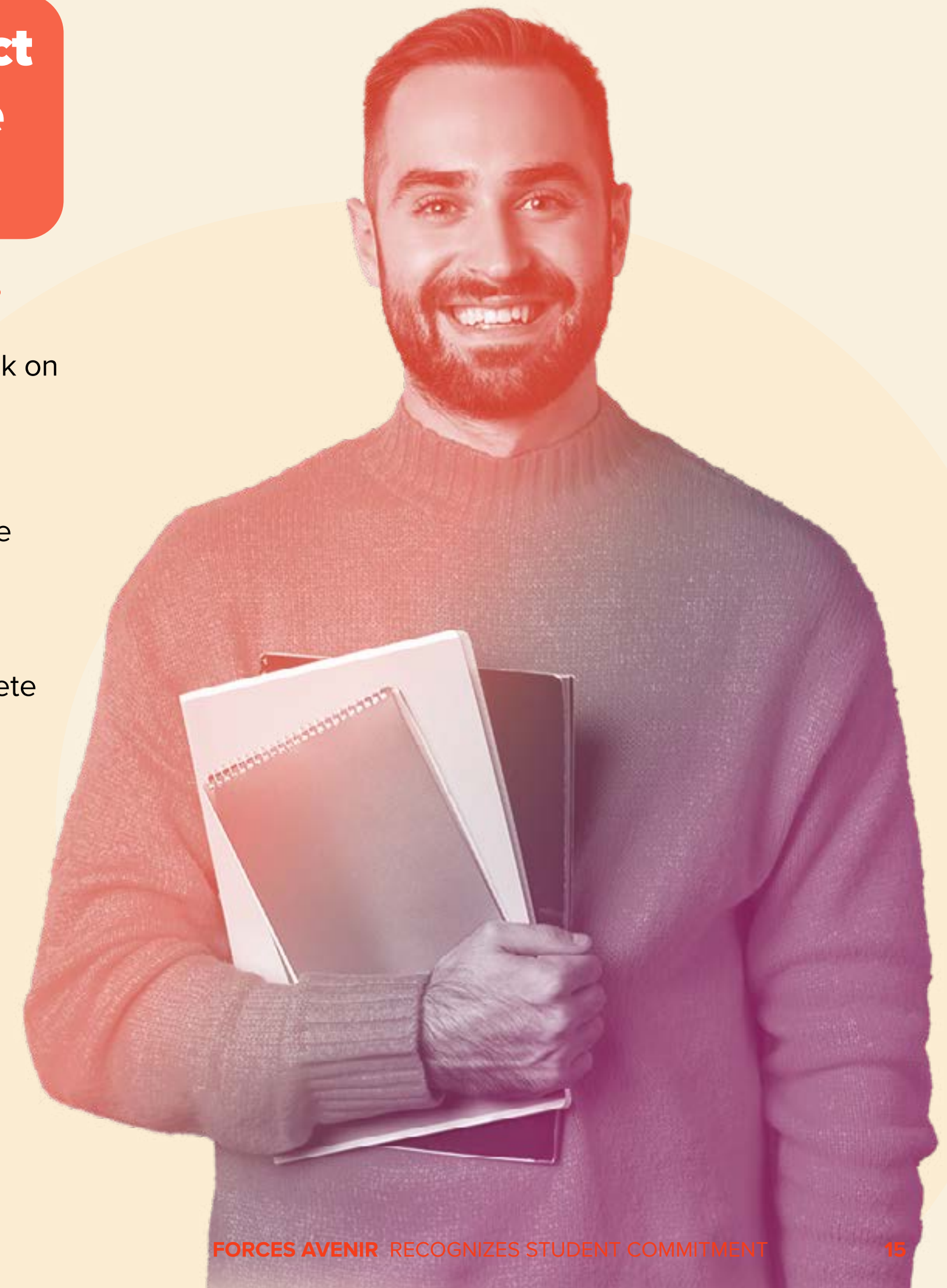
Three easy steps

- 01** Go to inscription.forcesavenir.qc.ca and enter your email address and password to log in. If you have not yet created a username, you will receive an email asking you to create a password that will allow you to access the platform. Simply follow the steps indicated.
- 02** Update all your information and add your photo.
- 03** Follow the applications of your students in the «Dossiers de candidatures» tab.

Guiding Candidates and Project Members Through the Online Registration Process

Three easy steps to be followed by students

- 01** Go to inscription.forcesavenir.qc.ca and click on «Create a university application».
- 02** Enter all the requested information to create your account.
- 03** Select the appropriate category and complete the application form.



Your resource person



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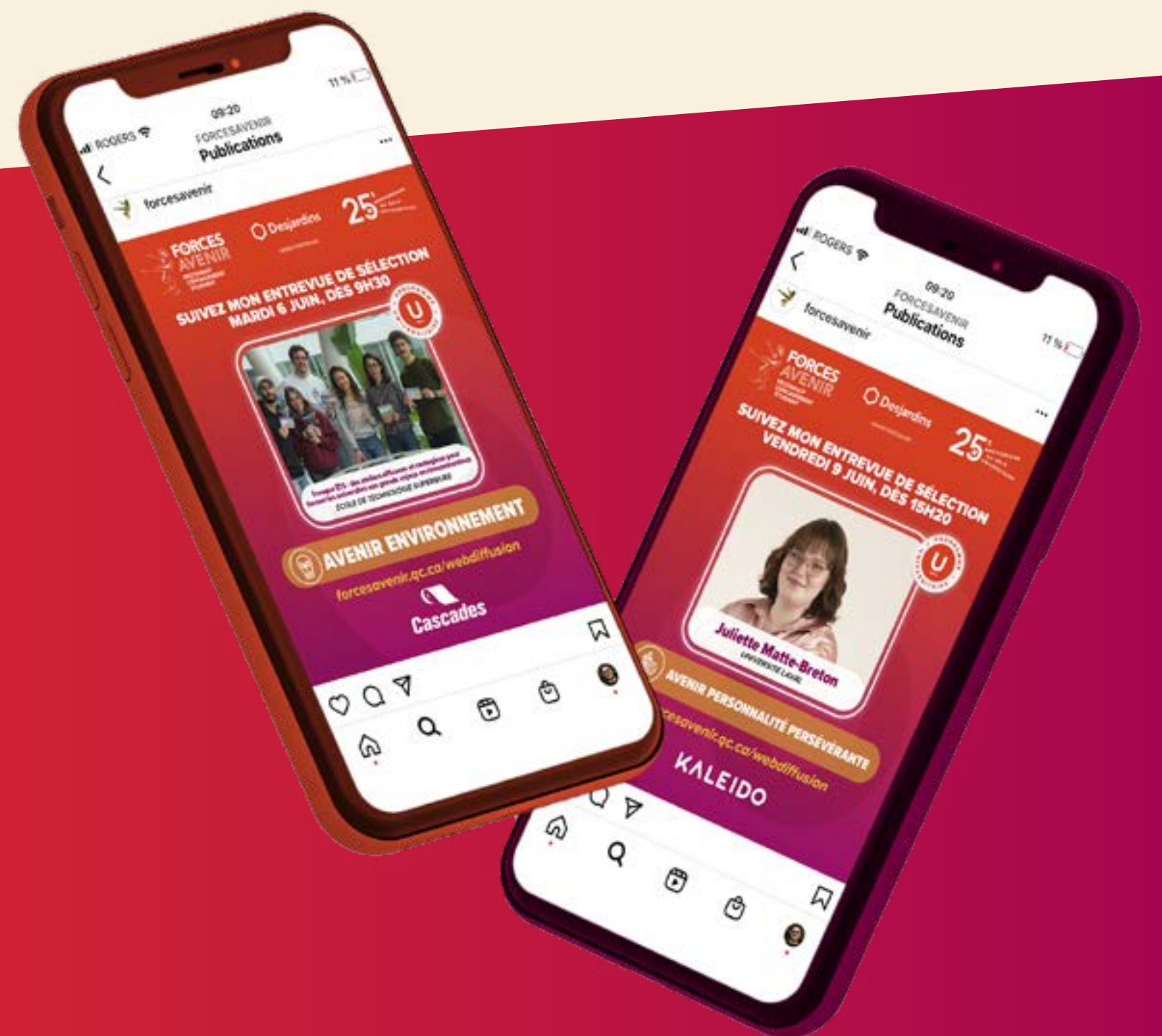
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Let's get social!

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INGÉNIERIE DE LA DURABILITÉ