

# PORTFOLIO INFORMATION FORM

PLEASE COMPLETE THIS FORM AND SUBMIT IT WITH YOUR PORTFOLIO

- ☐ **IMCA**
☐ **PHOTOGRAPHY**
☐ **STUDIO ARTS**
- Art History & Studio Arts
  - Ceramics
  - Fibres
  - Painting & Drawing
  - Print Media
  - Sculpture
  - Studio Arts

\*Separate portfolios are required for application to IMCA, Photography, and Studio Arts (all Studio Art Programs that are listed above).

## APPLICANT INFORMATION

LAST NAME \_\_\_\_\_

CONCORDIA STUDENT ID# \_\_\_\_\_

FIRST NAME \_\_\_\_\_

TELEPHONE ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

DATE OF BIRTH \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY

E-MAIL \_\_\_\_\_

I AM A: ☐ NEW APPLICANT TO CONCORDIA

☐ CONCORDIA DEGREE TRANSFER from \_\_\_\_\_  
 (please specify current program, e.g. B.A., B.Sc. B.Eng., etc)

☐ CONCORDIA B.F.A. INTERNAL TRANSFER\* from \_\_\_\_\_

## PORTFOLIO CHECKLIST

Please include only the items listed in the following order:

- ☐ This form (front/first page of portfolio)
- ☐ An Internal Transfer Form **\*only if you are a current Concordia B.F.A. student**
- ☐ Optional: A prepaid courier waybill or self addressed stamped envelope (SASE) for the return of your portfolio
- ☐ Your Letter of Intent (please refer to the Undergraduate programs and Admissions requirements on the Studio Arts website: <http://studio-arts.concordia.ca/>)
- ☐ A **copy** of your most recent transcripts or current student record
- ☐ Image List (please refer to the Undergraduate programs and Admissions requirements on the Studio Arts website: <http://studio-arts.concordia.ca/>)
- ☐ Your Work (examples/images/originals). (Please refer to the Undergraduate programs and Admissions requirements on the Studio Arts website: <http://studio-arts.concordia.ca/>)

## PORTFOLIO RETURN

- ☐ I have included a SASE/Courier Invoice for the return of my portfolio.
- ☐ I will pick up my portfolio from VA-250 before October 31<sup>st</sup> of the current calendar year.
- ☐ I do not need my portfolio returned. Please discard after evaluation.

Every precaution is taken by Concordia University in handling the portfolios, however, the University takes no responsibility for loss or damage to submitted portfolios.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY