

Program Courses

Core Courses (24 credits): All Certificate students must complete the following 8 courses:

- | | | | |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> COMM 210 | <input type="checkbox"/> COMM 212 | <input type="checkbox"/> COMM 215 | <input type="checkbox"/> COMM 217 |
| <input type="checkbox"/> COMM 220 | <input type="checkbox"/> COMM 222 | <input type="checkbox"/> COMM 223 | <input type="checkbox"/> COMM 225 |

Business Elective Courses (6 credits): You must complete 6 business credits in consultation with an academic advisor.

- _____ _____

Additional Courses

You may also have to complete **some or all of** these additional courses prior to registering in the program courses, depending on the deficiencies indicated **in your offer of admission**.

- | | | | |
|-----------------------------------|----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> ECON 201 | <input type="checkbox"/> ESL 202 | <input type="checkbox"/> DESC 200 | <input type="checkbox"/> MATH 208 |
| <input type="checkbox"/> ECON 203 | <input type="checkbox"/> ESL 204 | <input type="checkbox"/> MATH 206 | <input type="checkbox"/> MATH 209 |

Sample First Year Schedule for Full-time Students

You may register for five courses per term, but we suggest a maximum of four courses in your first term.

- | | | |
|------------------------------------|------------------------------------|--|
| <input type="checkbox"/> COMM 210 | <input type="checkbox"/> COMM 220 | <ul style="list-style-type: none"> • You should register for courses in both Fall and Winter terms once you have access. • Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely. • Consult the Registration Guide for help when choosing courses. |
| <input type="checkbox"/> COMM 212 | <input type="checkbox"/> COMM 222 | |
| <input type="checkbox"/> COMM 215 | <input type="checkbox"/> COMM 223 | |
| <input type="checkbox"/> COMM 217 | <input type="checkbox"/> COMM 225 | |
| <input type="checkbox"/> Elective* | <input type="checkbox"/> Elective* | |
| | | |

*If required, the additional courses must be completed before the COMM courses.

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your program progression; please call (514) 848-2424 ext 2721 or visit MB 4.201 to book an appointment.

Foundation Courses (18 credits)

These required basic courses prepare you for university studies in business:

- | | | |
|-----------------------------------|-----------------------------------|--|
| <input type="checkbox"/> MATH 208 | <input type="checkbox"/> ECON 201 | <input type="checkbox"/> DESC 200 |
| <input type="checkbox"/> MATH 209 | <input type="checkbox"/> ECON 203 | <input type="checkbox"/> Non-JMSB elective |

Program Courses

Core Courses (24 credits): All Certificate students must complete the following 8 courses:

- | | | | |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> COMM 210 | <input type="checkbox"/> COMM 212 | <input type="checkbox"/> COMM 215 | <input type="checkbox"/> COMM 217 |
| <input type="checkbox"/> COMM 220 | <input type="checkbox"/> COMM 222 | <input type="checkbox"/> COMM 223 | <input type="checkbox"/> COMM 225 |

Business Elective Courses (6 credits): You must complete 6 business credits in consultation with an academic advisor.

- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
|--------------------------------|--------------------------------|

Additional Courses

You may also have to complete **some or all of** these additional courses prior to registering in the program courses, depending on the deficiencies indicated **in your offer of admission**.

- | | | |
|----------------------------------|----------------------------------|-----------------------------------|
| <input type="checkbox"/> ESL 202 | <input type="checkbox"/> ESL 204 | <input type="checkbox"/> MATH 206 |
|----------------------------------|----------------------------------|-----------------------------------|

Sample First Year Schedule for Full-time Students

Term 1

- MATH 208 or 209
- ECON 201 or 203
- DESC 200
- Non-JMSB elective*

Term 2

- MATH 208 or 209
- ECON 201 or 203
- COMM 212
- COMM 210*

Important

- Foundation courses must be completed in your first year.
- You should register for courses in both Fall and Winter terms once you have access.
- Consult the [Undergraduate Calendar](#) and [Class Schedule](#) to plan your class schedule wisely.
- Consult the [Registration Guide](#) for help when choosing courses.

**If required, the additional courses must be completed as early in the program as possible.*

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your program progression; please call (514) 848-2424 ext 2721 or visit [MB 4.201](#) to book an appointment.
- If you are required to take ESL courses, up to 6 ESL credits may count toward your program.

Foundation Courses (30 credits)

These required basic courses prepare you for university studies in business:

- | | | | |
|-----------------------------------|---|--|--|
| <input type="checkbox"/> MATH 208 | <input type="checkbox"/> ECON 201 | <input type="checkbox"/> Non-JMSB elective | <input type="checkbox"/> Non-JMSB elective |
| <input type="checkbox"/> MATH 209 | <input type="checkbox"/> ECON 203 | <input type="checkbox"/> Non-JMSB elective | <input type="checkbox"/> Non-JMSB elective |
| <input type="checkbox"/> DESC 200 | <input type="checkbox"/> ENGL 210 or 212* | | |

* Complete this English course in your first year; level of English is determined by *placement test* at the Department of English.

Program Courses

Core Courses (24 credits): All Certificate students must complete the following 8 courses:

- | | | | |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> COMM 210 | <input type="checkbox"/> COMM 212 | <input type="checkbox"/> COMM 215 | <input type="checkbox"/> COMM 217 |
| <input type="checkbox"/> COMM 220 | <input type="checkbox"/> COMM 222 | <input type="checkbox"/> COMM 223 | <input type="checkbox"/> COMM 225 |

Business Elective Courses (6 credits): You must complete 6 business credits in consultation with an academic advisor.

- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
|--------------------------------|--------------------------------|

Additional Courses

You may also have to complete **some or all of** these additional courses prior to registering in the program courses, depending on the deficiencies indicated **in your offer of admission**.

- | | | |
|----------------------------------|----------------------------------|-----------------------------------|
| <input type="checkbox"/> ESL 202 | <input type="checkbox"/> ESL 204 | <input type="checkbox"/> MATH 206 |
|----------------------------------|----------------------------------|-----------------------------------|

Sample First Year Schedule for Full-time Students

You may register for five courses per term, but we suggest a maximum of four courses in your first term.

- | Term 1 | Term 2 | Important |
|---|--|--|
| <input type="checkbox"/> MATH 208 or 209 | <input type="checkbox"/> MATH 208 or 209 | <ul style="list-style-type: none"> • Foundation courses must be completed in your first year. • You should register for courses in both Fall and Winter terms once you have access. • Consult the Undergraduate Calendar and Class Schedule to plan your class schedule wisely. • Consult the Registration Guide for help when choosing courses. |
| <input type="checkbox"/> ECON 201 or 203 | <input type="checkbox"/> ECON 201 or 203 | |
| <input type="checkbox"/> DESC 200 | <input type="checkbox"/> Non-JMSB elective | |
| <input type="checkbox"/> ENGL 210 or 212* | <input type="checkbox"/> Non-JMSB elective | |
| <input type="checkbox"/> Non-JMSB elective* | <input type="checkbox"/> Non-JMSB elective | |

* If required, the additional courses must be completed as early in the program as possible.

Important

- Academic advisors are available to help you make your class schedule, change your course load and plan your program progression; please call (514) 848-2424 ext 2721 or visit MB 4.201 to book an appointment.
- If you are required to take ESL courses, up to 12 ESL credits may count toward your program. Even if ESL courses are not required, up to 6 ESL credits may count toward your program.