

FAS Touchstone

Advising for newly admitted students

- Presented by Student Academic Services (SAS)
- <https://www.concordia.ca/artsci/students/sas.html>
- 514-848-2424 ext. 2104
- sas.fas@concordia.ca
- LOY-AD-202



Faculty of Arts and Science

Agenda:

1. FAS Touchstone (New Student Advising)
(general advising/degree information)
2. Department Advising & Registration assistance
(program specific information)



Student Academic Services:

Faculty-level advisors available to all faculty and university-wide students

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- What do we do?
 - We support students from across the faculty
 - We offer advising appointments (phone, zoom and in person)
 - Change of program
 - Concerns about academic standing
 - And many other things!
 - We support department advisors
 - We oversee the [Student Request](#) process

 - To reach us, you can call (514) 848-2424 ext. 2104, email sas.fas@concordia.ca



Questions about your program, registration, exchange opportunities, or having academic difficulties? With Student Academic Services (SAS), you can confirm that you are on the right track.

[Make an appointment](#)

[Quick meeting via Zoom](#)

Understanding your Offer of Admission

- Degree (BA, BSc, BEd)/Certificate
- Program of study (Human Relations, Physics)
- Concentration (Specialization, Major, Minor)
- Minimum number of credits to earn degree (90, 108 or 120)/minimum number of credits to earn Certificate (30 credits)
- Exemptions (EX) – are an acknowledgment of equivalent courses taken elsewhere – usually introductory level - cannot be taken for credit (indicated in offer of admission and on student record)

Course	Description	Grade	Year Attended	Program Credits Earned
BIOL	A Vanier College	EX	NA	0.00
BTM	200 Vanier College	EX	NA	0.00
MATH	A Vanier College	EX	NA	0.00
PSYC	200 Vanier College	EX	NA	0.00

Transfer Credits

Course	Description	Grade	Year Attended	Program Credits Earned
BUSI	A Algoma University	TRC	2021	3.00
COMP	A Algoma University	TRC	2021	3.00
GENL	A Algoma University	PTR	2021	0.00
PSYC	A Algoma University	TRC	2021	3.00

Transfer credits:

University transfer (you are coming from another post-secondary school)

You may have transfer credits

- Specified by discipline (MATH) or general (GENL)
- Are these courses applicable to your program? If so, use the [Admission Transfer credit page](#) for information on how to proceed
- Not all transfer credits need to be specified (okay to keep as GENL)
- Use the available [course descriptions](#) in the Undergraduate Calendar

French Baccalaureate (FB) and International Baccalaureate (IB)

You may have transfer credits – no changes can be made – they stay as they are!

Incomplete DEC:

You may have credits transferred as GENL – no changes can be made – they stay as they are!

Finalizing TRCs should be completed as soon as possible

Deficiencies –
Bachelor of
Science:
ECP/MEP
Science profile
courses

Language
course (ESL
202, 204)

ECP – Extended Credit Program
(120 credits)

- ✓ BIOL 201
- ✓ CHEM 205 & 206
- ✓ MATH 203 & 205 (203
requires 201)
- ✓ PHYS 204, 205, 206, 224, 225
& 226

MEP – Mature Entry Program
(108 credits)

- ✓ CHEM 205 & 206
 - ✓ MATH 202, 203 & 205
 - ✓ PHYS 204, 205, 224, & 225
- Specific programs have
additional course requirements
- Biology & Psychology: BIOL
201, PHYS 206 & 226
 - Chemistry, Geography, Health,
Kinesiology and Applied
Physiology: BIOL 201, PHYS
206 & 226 (Environment
Science add: MATH 204)
 - Math & Physics: MATH 204,
PHYS 206 & 226

Degree structure: 90, 108 (MEP) or 120 credits (ECP)

*Transfer credits will count
towards these minimums – could
be towards program of study or
electives!*

Certificate structure: 30



Programs of study and their concentration(s):
Specialization (60-66 credits), Major (36-45
credits), Minor (24-30 credits)? Concentrations
are made up of courses from the 200-, 300- and
400-level in your program of study).



Electives? Number of credits will vary depending
on concentration of program of study (courses can
be taken from various levels if you have the
prerequisites). In the case of ECP/MEP students,
some of your electives may/will be degree or
program profile courses.



Certificates: some Certificates have
specific courses you need to take
while others have more flexibility

Faculty Structure: 27 Departments, Schools and Colleges

Our departments are divided
under different sectors:

Humanities, Social Sciences
and Sciences

Humanities:

Classics, Modern Languages and Linguistics

Communication Studies

English

Études françaises

History

Irish Studies

Journalism

Liberal Arts

Philosophy

Theological Studies

Social Science:

Applied Human Sciences

Economics

Education

Geography, Planning and Environment

Political Science

Religions and

Cultures

School of Community and Public Affairs

Simone de Beauvoir

Institute

Sociology and Anthropology

Sciences:

Biology Chemistry and Biochemistry

Health, Kinesiology and Applied

Physiology

Mathematics and Statistics

Physics

Psychology

Degree Requirements: General Education (Gen Ed) and the 24-credit rule

- Faculty broken down into three sectors: Humanities, Social Science and Sciences – impacts General Education requirement
 - Gen. ed. can also be satisfied with courses from another Faculty (Fine Arts, JMSB, GSC)
- All courses have a four-letter designation (e.g., INTE) – important for 24 credit rule

General education and 24-credit rule

The Faculty of Arts and Science offers its students the opportunity to study programs of interest, with varying degrees of concentrations. In order for the Faculty to meet its objective of offering degrees that encourage "all students to explore beyond the boundaries of their programs and concentration" ([Undergraduate Calendar](#)), the Faculty has included the 24-credit and General Education rules as a part of its degrees.

General Education

In conjunction with the 24-credit rule, the General Education rule requires students to take at least six (6) credits, of the 24 credits, outside of their program and sector, from either one or two sectors (Humanities, Social Science, or Sciences). For more information on the sectors of the Faculty, and the General Education rule, please visit [the Undergraduate Calendar](#).

24-Credit Rule

This rule requires students to take at least 24 elective credits outside of their program and department. In programs leading to professional accreditation or in programs that include at least 12 credits from another discipline, the 24-credit requirement can be reduced to 18 credits. For more information, please refer to the [Section 31.001 Faculty of Arts and Science page](#).

Choosing your elective courses

01

Keep in mind 24
credit rule

02

Keep in mind
General Education
requirement

03

Use the [list of
courses open to all
students](#) to help
you find courses

04


Consider [Elective
Groups](#)

Class Schedule: Information on registration

<https://www.concordia.ca/content/dam/concordia/docs/your-sis/SIS-Helping-You-Register-for-Classes.pdf>



This is the first page you see in the Class schedule – limited information



 OPEN

 CLOSED


 WAIT LIST

3 class section(s) found

^ LING 200 - Introduction to Linguistic Science

STATUS	SECTION	DAYS & TIMES	MEETING DATES	TERM	CLASS
	B-LEC 12 Wk	TuTh 2:45PM - 4:00PM	01/13/2025 - 04/12/2025	Winter 2025	5079
	BB-LEC 12 Wk	Mo 5:45PM - 8:15PM	01/13/2025 - 04/12/2025	Winter 2025	4521

^ LING 222 - Language and Mind: The Chomskyan Program

STATUS	SECTION	DAYS & TIMES	MEETING DATES	TERM	CLASS
	B-LEC 12 Wk	MoWe 11:45AM - 1:00PM	01/13/2025 - 04/12/2025	Winter 2025	2747

Class Detail

Class Details

Status	✔ Open
Class Number	5079
Session	12 week
Units	3 units
Instruction Mode	In Person
Course Components	Lecture Required
Career	Undergraduate
Dates	1/13/2025 - 4/12/2025
Grading	UGRD Standard Grade
Location	Sir George Williams Campus

Meeting Information

DAYS & TIMES	MEETING DATES
TuTh 2:45PM - 4:00PM	01/13/2025 - 04/12/2025

Enrollment Information

Enrollment Requirements

Students must not have taken, nor be registered for the following courses: LING315, 335, 336, 353, 373, 380, 415, 421, 425, 435, 436, 437, 446, 447, 456, 457, 461, 471, 473, 475, 477.

Class Availability

Class Capacity	120
Wait List Capacity	20
Enrollment Total	101
Wait List Total	0
Available Seats	19

Description

This course provides an introduction to the principles of general linguistics for beginners in the field. There is an emphasis on synchronic linguistic analysis, with a brief examination of historical and comparative linguistics.

Textbook/Other Materials

Textbook Assignment Pending (assignments not shown to students)



Learn more about academic advising and how it can support you as a student by going to the [Academic Advising page](#) in your Student Hub!

Your connection with your department advising team



Attend

Your department's orientation sessions



Meet

Your department's advising team



Ask About

Your course requirements and any curriculum based questions you have, registration concerns, tutoring, special department events



Review

Your program and degree requirements



Talk About

Exemptions, transfer credits, and other university services

Resources for new students:

- [Welcome Guide for New Undergraduate Students](#)
 - [Newly admitted students](#) (Phase 2)
- [Undergraduate Advising Guide](#)
 - Faculty specific
 - Terms and definitions
 - Rules and regulations
- [New student services](#)
 - [Welcome Crew: course registration information sessions, New Student Orientation, First-year events](#)
- [Homeroom](#)
- [Student Hub](#)
 - Everything you need to be a successful student!
 - Academic resources:
<https://www.concordia.ca/students/services/academic.html>
 - Services and Resources:
<https://www.concordia.ca/students/services.html>
- [Know your rights - Advocacy](#)
- IITS – get an **email account**:
<https://www.concordia.ca/it/services/office-365-education.html>

The Student Centre

The screenshot displays a student portal interface with three main sections: Academics, Finances, and Personal Information. Each section has a header bar with a hamburger menu icon. The Academics section includes a notification about class enrollment, buttons for 'Class Schedule Builder' and 'Enrollment Course Cart', and a list of links for Search, Enroll, My Academics, My Questionnaires, and Enrollment Dates. The Finances section features a notification about outstanding charges, a 'Make a Payment' button, and links for My Account, Financial Aid, and Award Search. The Personal Information section has links for Contact Information and Demographic Data. On the right side, there is a search bar and several status panels: Holds (No Holds), To Do List (No To Do's), Milestones (No Milestones), and Advisor (None Assigned).

Academics

i You are not enrolled in classes this week. View 'My Class Schedule' to see more information.

[Class Schedule Builder](#) [Enrollment Course Cart](#)

Search >

Enroll >

My Academics >

My Questionnaires >

Enrollment Dates

Open Enrollment Dates >

Search for Classes

Holds

No Holds.

To Do List

No To Do's.

Upload document >

View list of documents received >

Milestones

No Milestones

Advisor

Program Advisor

None Assigned

Finances

i You have no outstanding charges at this time.

[Make a Payment](#)

My Account

Account Inquiry >

Financial Aid

View Financial Aid >

Accept/Decline Awards >

Award Search >

Apply for Bursaries or Scholarships >


Personal Information

Contact Information


Demographic Data >


CONCORDIA


 Student Centre >

 Academics v


 Enrollment v


 Personal Information v

 Finance v

 Graduate Service Request >

 Upload Documents >

 Admission Application >

 How-to Guides >

My Academics

 **Shoshana Kalfon**

[View my advisement report >](#)

[Create a what-if scenario >](#)

[View my advisors >](#)

[View my course history >](#)

[View my unofficial transcript >](#)

[Request official transcript >](#)

[Apply for graduation >](#)

[View my graduation status >](#)

Registration tips:

Register on time!!!!

Your registration date posted in your Student Centre, in February, in your Enrollment box.

New class schedule available first week of March – know your [registration dates and deadline](#)

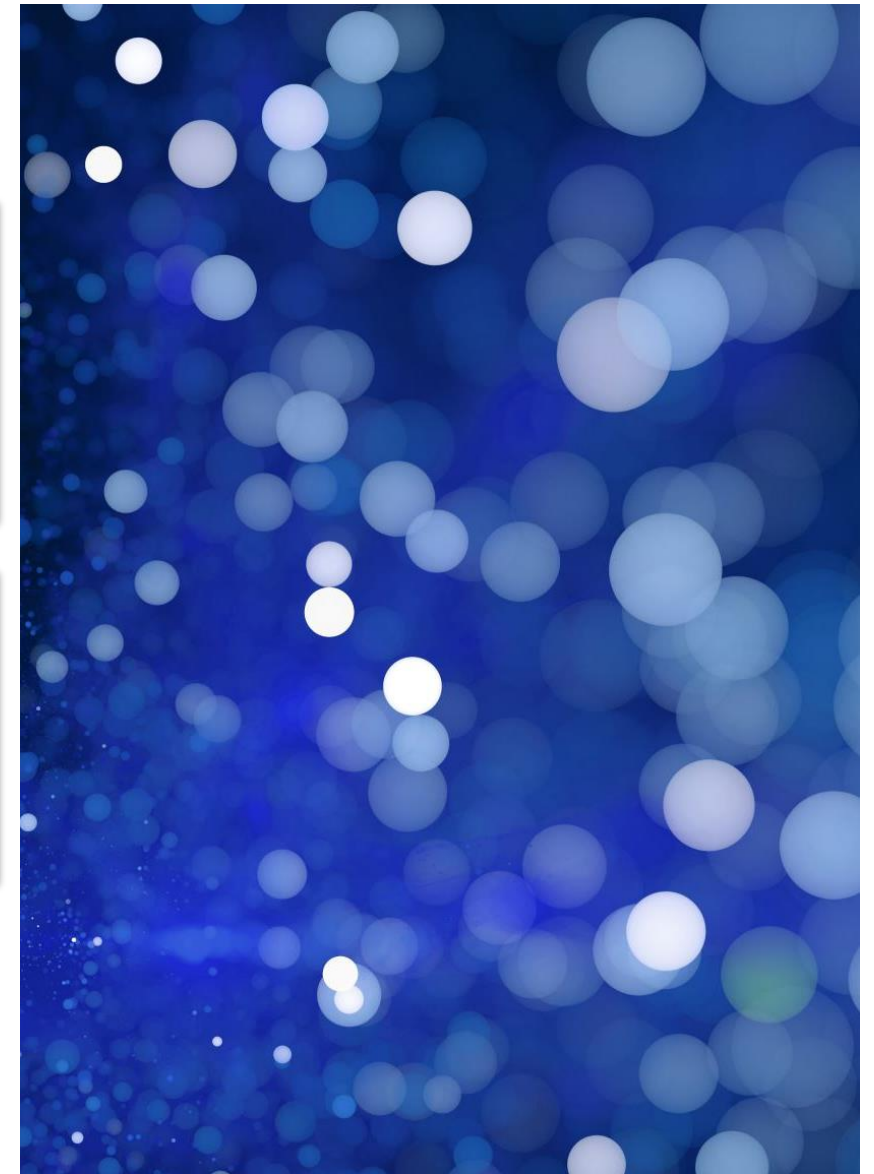
Make sure you know what courses you need to meet program requirements

Many programs have course sequencing – meet with your department advisor to know the sequence!

Some courses are reserved for specific program students; – can make choosing electives challenging

Look for open [electives](#) – most students will need these! This list has courses with no prerequisites and are open to all students!

If you have exemptions/transfer credits – you cannot repeat them



Registration tips:



Put your name on waitlists, if necessary, but understand what that means!

Know how and when to withdraw from courses should you need to do so!

Go to the "[How to Guides](#)" (bottom of page) to learn how to add your name to the wait list or create a swap

When you register, register for the full academic year (summer, fall and winter)

Take program courses and electives – mix it up!

Consider number of courses/credits per term? Do you work? Do you have other responsibilities?

Should you be full-time (4-5 classes/term – 12-15 credits)?

Always confirm your schedule after you register!

Review grades at the end of the term – understand any administrative notation attached to your grades ([Undergraduate Calendar](#) – Section 16)

Do you need to repeat any courses? Use the repetition rule, if you need it!

Use the academic tools at your disposal: INC, DEF, MED (refer to [Undergraduate Calendar](#) – Section 16)



After registration, things to think about!

- How will I make sure I am academically successful?
 - Go to class – participate!
 - Go to professor student office hours
 - Connect with other students in your classes
- Where can I go for help?
 - See your [department advisor](#)
 - See an [SAS advisor](#)
 - [Student Success Center](#)
 - [Study Skill workshops](#)
 - [Writing Assistants](#)
 - [Learning Specialists](#)
 - [Student Service Station](#)
- How will I know if I am succeeding academically?
 - Learn about your [GPA](#) and how to calculate it
 - [Assessment](#) – happens at the end of May
 - You'll be contacted if things don't go well....

Pro-TIPS

Meet

Meet with your professor regularly! Meet with your advisor at least once a year! You can find their contact information!

Log

Log into your [Student Hub/Student Centre](#) weekly for notices/Download the FREE Office 365 from the Concordia Website – you'll get a Concordia email address

Access

[Access Centre for Students with Disabilities](#) office

Use

Use the [academic tools](#) at your disposal: INC (can't complete course work during the term, talk to your professor); DEF (you're sick and can't take your final exam, have an unexpected event take place)

Seek

Seek out [University Services](#) that you need to succeed! Student Success Center, Health Services, Counselling and Psychological Services....

Include

ALWAYS include your program of study, student ID# (available in your offer of admission) and full name with ALL university communication

Consent

[Consent to release information to a 3rd Party](#)

Participate

In [new student activities](#): [Prepare](#), [Connect](#), [Start](#) and [Explore](#)



Have
questions
for me?:

Email me at:
Shoshana.Kalfon@concordia.ca