



## Clinic & Event Support Intern, Concordia Arts in Health Centre

### Summer 2025 Internship

This position is open to Concordia students in a degree program relevant to the internship's focus. If you would like to be informed of future internship opportunities, please sign up for [our internship mailing list](#) (1-3 minimal emails a semester).

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#### Description of Organization

The Concordia Arts in Health Centre's (CAiHC) mission is to provide high-quality, accessible services from the Creative Arts Therapies (CATs) Department to the greater community as part of an innovative experiential learning opportunity for our students. This initiative grew as an extension of our department's preexisting internship program to expand services to communities who may not otherwise have ready access to Creative Arts Therapies. The need for mental health resources in the community has been ever-expanding to the point of being deemed a crisis, and the recognition of the benefits of the Arts in Health has also been coming to the forefront. The CAiHC work is grounded in social justice, systemic thinking, and research-informed best practices in the CATs field.

#### Responsibilities and deliverables

- Supporting reception desk
- Helping with community outreach and client recruitment
- Maintaining inventories and helping with orders
- Assisting with basic administrative task
- Helping to ensure client rooms are organized and tidied
- Supporting the organization of a systemic creative climate action (happening mid-June)

#### Assets and Requirements

- Student must be registered as a Concordia student
- Intermediate-advanced excel skills
- Experience with inventories/ordering
- English proficiency required, French a strong asset
- Experience with community sector and service providing work (health sector preferred)
- Social media and communication skills an asset

This internship is sponsored by the SHIFT Centre for Social Transformation. [Learn more](#)



- Experience with event support/organising an asset

**Duration**

- 12 weeks between May – August 2025

*\*Precise dates to be decided between the student and host organization.*

**Site of employment: In-person, various locations**

Address (if applicable): 2155 GUY ER building, Concordia's Loyola campus, 4th Space, and possibly at some on location in community including our satellite and partnering locations- Mont St. Antoine and Batshaw youth protections.

*\*All SHIFT interns are also welcome to come [co-work at SHIFT's space](#) (LB-145) throughout the work week.*

**Hours: 180 hours total (15 hours a week)**

**Remuneration: \$3,750**

Please note that SHIFT payments are made as honorariums, sent in 2 installments.

**Deadline to apply: 6th April 2025**

**To apply, please send an email to Josephine Lee ([center.for.arts.in.health@gmail.com](mailto:center.for.arts.in.health@gmail.com)) with:**

- Email subject: “Clinic and Event Support Intern application”
- Cover Letter
- CV

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