

Communications & Logistics Intern, Musique Nomade

Description of Organization

Musique Nomade is a non-profit organization that works for the development and recognition of Indigenous talents and identities in music, a key partner of artists in creation and promotion.

Responsibilities and deliverables

- Collaborate in updating the [Nikamowin streaming listening platform](#);
- Participate in creating communication and promotional content for Musique Nomade and the artists' digital platforms;
- Measure, collect and present usage data for various Musique Nomade's platforms;
- Collaborate in updating databases, production documents and music catalogs;
- Collaborate on the logistics planning of touring artists' shows;
- All other tasks in support of the communications manager and the logistics coordinator.

Assets and Requirements

- Strong verbal and written communication skills in both French and English
- Team player who enjoys collaborating in a multi project environment

Duration: September 2 - November 22, 2024 (possibility to start onboarding earlier)

Site of employment: In-person

Address: 1208 rue Beaubien Est, Montréal

**All OCE interns are also welcome to come [co-work at the SHIFT Centre](#) (LB-145) throughout the work week.*

Hours: 180 hours total (roughly 15 hours a week)

Remuneration: \$3,600

Please note that the OCE internship payments are made as honorariums, sent in 2 instalments at mid-semester and the end of the semester.

Deadline to apply: 9 August midnight

To apply, please fill out our application form and prepare the following:

- Cover letter
- Resume
- A writing sample of a promotional post for a fictional upcoming music show