

## **Doctoral Student Internship Opportunity – Winter 2025**

### **Environmental Trends Analyst**

- Position Code: DSIP-W2025-009
- Supervisor: Rachel Berger
- Unit: STRIVE Campus Engagement Subcommittee
- Start date: December 1, 2024
- Status of employment: Casual, part-time, 10 hours/week, 240 hours total.
- Hourly rate: \$30
- Number of positions: 1
- Language requirements: English
- Work model: Hybrid
- Campus: SGW

### **Internship description**

The mandate of the STRIVE Task Force is to oversee and coordinate the work needed to address identity-based violence as it manifests across the university. STRIVE will assess and make recommendations to strengthen anti-discrimination efforts at Concordia, ensuring that we have the tools and structures in place to respond to a climate of increasing polarization while celebrating our diversity. To do so, it will investigate, analyze and recommend the development of new policies and initiatives at Concordia, and assess ways to enhance existing institutional policies. Particular attention will be paid to existing informal and formal systems and practices of care and support, and how these can be bolstered. To establish a global view, STRIVE will examine Concordia's policies, teaching and administrative practices, and experiences of faculty, staff, and students. It will engage in wide-ranging consultation with the community as well as work with and consult internal and external partners. A comprehensive set of recommendations to combat identity-based violence at the university are to be submitted by the Task Force to the Provost.

### **Responsibilities**

- Perform environment scans related to similar taskforces and related undertakings.

- Follow and report on media coverage related to the taskforce and its subcommittees.
- Support the subcommittees in their work.
- Format findings in a report to the Steering Committee.

## **Skills**

- Strong qualitative research skills including benchmarking, reviewing documents and websites, integrating and making meaning from a broad set of information.
- Excellent written and spoken English communication skills.
- Strong ability to take different perspectives (student, professor, staff), and manage relationships effectively.
- Able to problem-solve, manage relationships and work independently.
- Proficient in Office365 (SharePoint, Teams, Planner, PowerPoint, Word, Excel, Forms, etc.).