

Doctoral Student Internship Opportunity –Spring/Summer 2025

Knowledge Translation and Communication Coordinator

- Position Code: DSIP-S2025-002
- Supervisor: Lisa Ndejuru
- Unit: Applied Human Sciences
- Start date: May 5, 2025
- Status of employment: Casual, part-time, 15 hours/week, 180 hours total.
- Hourly rate: \$29.81
- Number of positions: 1
- Language requirements: English and French
- Work model: Hybrid
- Location: Remote

Internship description

The Knowledge Translation and Communication Coordinator is responsible for data collection, data analysis, and knowledge translation and planning including web-based media. The Knowledge Translation and Communication Coordinator provides direct support to a principal investigator in the development and conduct of activities related to her research collaborations, specifically related to a SSHRC funded project to understand what Black wellness means in the community and build a Black knowledge hub. They will also work with the Communications Coordinator and the Project Team to implement promotion and dissemination strategies based on their research. This will involve coordinating with team members to develop and execute communication, content, and outreach plans.

Responsibilities

- Adding to an annotated bibliography of academic and grey literature in the three broad following areas: anti-Black racism, Black community organizing and Black mental health and wellness in Montreal and Quebec; Co-facilitate data collection, analysis, and interpretation
- Contribute to the development of promotional content for project activities

- Assist with production of an inventory of Black wellness in the city (for the creation of the map)
- With the Project team, prepares manuscripts, articles, abstracts and presentations for academic journals and conferences

Skills

- Completion of a relevant program or a university degree in a relevant discipline and a minimum three years of related experience or an equivalent combination of education and experience
- Willingness to respect diverse perspectives, including perspectives in conflict with one's own
- Demonstrates a commitment to enhancing one's own awareness, knowledge, and skills related to Black mental health and wellness
- Experience or interest in Black mental health and wellness research
- Experience in Arts-based research
- Training and/or education and experience in research and data collection/transcription/analysis
- Ability to work independently
- Experience and demonstrated compassion working with community participants with lived experience.